**APPLIANCE DECLARATION FORM**

*RSU Form No. 04*

Madam:

I would like to request permission to use electric current in my room for the following appliances:

 First Semester, AY 20\_\_\_- 20\_\_\_ Second Semester, AY 20\_\_\_- 20 \_\_\_

 **Electrical Appliance(s) / Fee per Month Electrical Appliance(s) / Fee per Month**

1. \_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_ 1. \_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_ 4. \_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_ 5. \_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_
6. \_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_ 6. \_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_

I agree to pay the monthly/semestral fee in the amount of /

using it/them. 1st Semester 2nd Semester

I further agree to control the volume of my laptop, etc. and put them off when not in use.

\_ and would inform the office should I stop

**1st Semester:**

Date **Resident’s Signature Over Printed Name**

**2nd Semester:**

Date **Resident’s Signature Over Printed Name**

APPROVED:

Dormitory Manager

NOTE: Please ask the dormitory personnel for allowed appliances and their corresponding rates. Flat iron, TV, refrigerator, rice cooker, heater, oven toaster, hair dryer/curling/straightening iron and other appliances which consume large amount of electricity are strictly prohibited inside the resident’s room.

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**PROPERTY RESPONSIBILITY**

I acknowledge receipt of the furnishing of Room No.

care and concern:

1st Semester; Room No.

2nd Semester which I shall use them with

1. Bed

2. Foam Mattress

3. Study Table

4. Chair

5. Locker

I am hereby reminded of the provision of section V-E of the residence hall policy which states:

“The residents shall be held liable for any damage done to the facilities issued to him/her, the furnishings or to the hall.

**1st Semester:**

Date **Resident’s Signature Over Printed Name**

**2nd Semester:**

Date **Resident’s Signature Over Printed Name**

Furnishing Issued by: Household Attendant

NOTED: Dormitory Manager

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**RESIDENCE HALL AGREEMENT**

In consideration of my admission at the UPV Residence Hall for the 1st Semester 2nd Semester, Academic Year 20\_\_ - 20\_\_, I HEREBY AGREE TO PRESENT MY FORM 5 immediately after my enrollment to the dormitory authorities and myself to comply with the provision embodied in the accompanying Basic House Rules and Regulations, which I have read and understood. This residence hall agreement shall be on a semestral basis only.

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I HEREBY AGREE TO CHECK OUT AT THE END OF THE 1st Semester 2nd Semester, to leave the locker empty, and to surrender the furnishings issued to me.

**1st Semester:**

Date **Resident’s Signature Over Printed Name**

**2nd Semester:**

Date **Resident’s Signature Over Printed Name**