

REGISTRATION

A student must be officially registered in order to receive credit for course work. The official registration form (UP Form 5) which is a record of classes for which the student has enrolled in is filed in the Office of the University Registrar. [UP Diliman Academic Information 1997; Confirmed: 682nd EC meeting, 20 March 1978 and 683rd EC meeting.]

No student shall be registered in any subject after one week of regular class meetings have been held, unless the Dean, on the basis of his scholastic record, permits his registration; Provided, that if registration is made outside the regular registration period indicated in the University calendar the student shall be subject to fine for late registration; Provided, further, that special students may register at any time without the payment of fine for late registration subject to other regulations of the University. Students may register for particular subject within a semester when permissible under the system of instruction adopted by the college. [Art 332, as amended at the 232nd UC meeting, 4 May 1967].

No fine for Late Registration shall be collected. [Memorandum No. PERR 06-22]

Late Registration period shall no longer be observed. However, Chancellors are enjoined to allow a reasonable amount of time for registration. [1213th BOR meeting, 29 September 2006]

In UPV, there will be no provision for Late Registration in the academic calendar. [79th EC meeting, 09 December 2011]

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



Contents

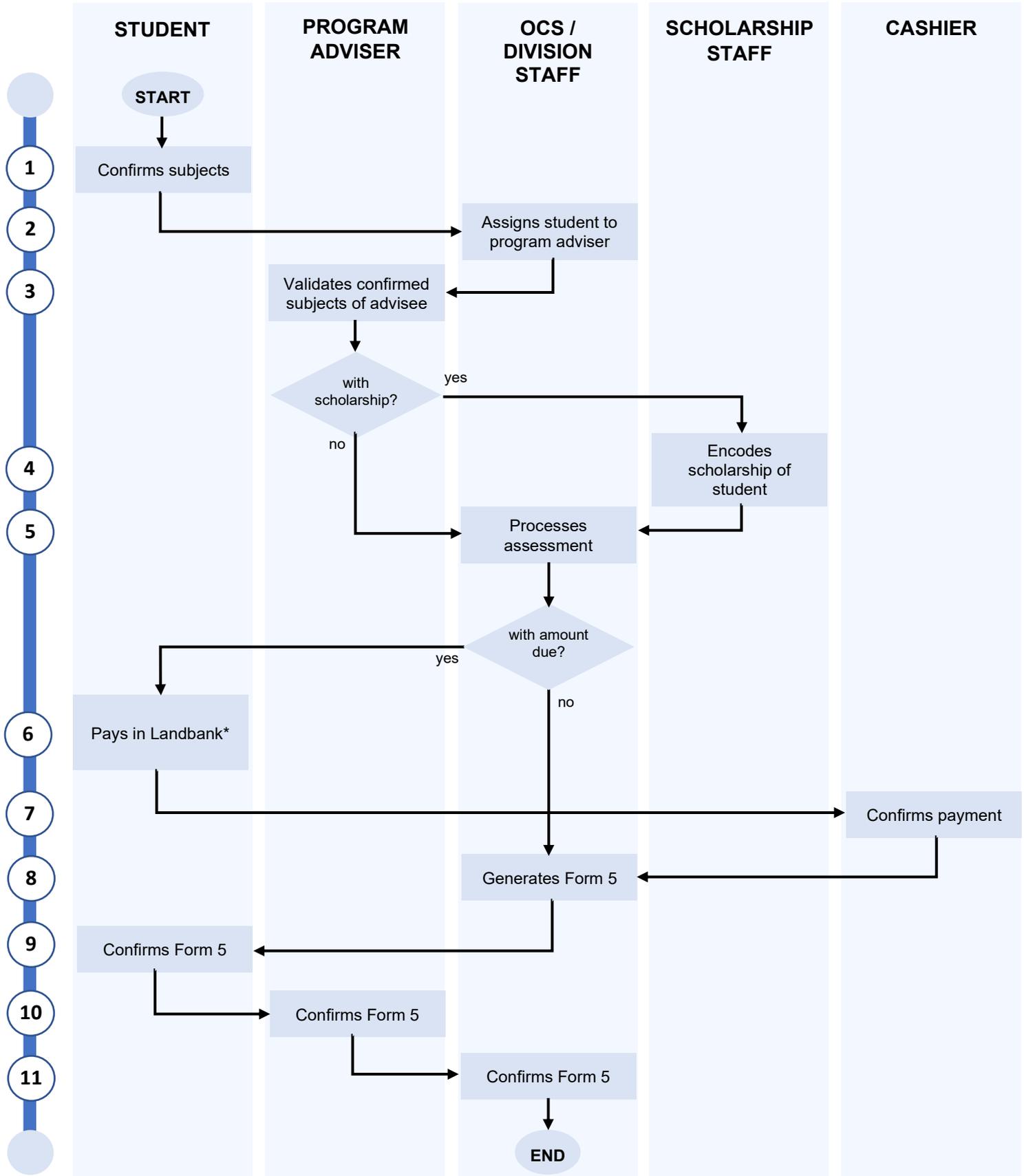
Online Enrollment Flowchart	2
Assigning of Student to Program Adviser by OCS/Division Staff.....	3
Validation of all the Confirmed Subjects of Students by Program Adviser.....	5
Billing of all Validated Subjects by OCS/Division Staff	9
Payment in Landbank by Student	15
Generation of Form 5 by OCS/Division Staff.....	16
Confirmation of Form 5 by Student	19
Confirmation of Form 5 by Program Adviser	23
Confirmation of Form 5 by OCS/Division Staff.....	27

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



Online Enrollment Flowchart



* Please refer to the payment process through Landbank from the Cash Office

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



Assigning Student to Program Adviser by OCS/Division Staff

On the OCS/Division Staff Menu, click on the 'Assign Enlistment Adviser' link.

The screenshot shows a menu with several categories of links:

- Reports
 - Report - Student Common Time
 - Report - PreEnlistment Results Sorted by Name
 - Report - PreEnlistment Results Sorted by Course and Name
 - Report - PreEnlistment Results Sorted by Date of PreEnlistment
- Confirmation Module
 - Report - List of Students w/ Confirmed Subjects Status
 - Report - Classes Status
 - Report - Student Common Time
 - Report - Confirmation Results Sorted by Name
 - Report - Confirmation Results Sorted by Course and Name
 - Report - Confirmation Results Sorted by Date
- General Registration Module
 - Assign Enlistment Adviser** (circled in red)
 - List of students for Assessment
 - Form5 Status

Select AY, semester, faculty name from the drop-down lists. To display all students under a specific degree program, select a program from the list. To narrow down the list of students, specify year start of the student number or the latest year level of the student. To specifically display a student, input the student number in the Student ID box.

The search filters include:

- Select AY: 2020 - 2021
- Select Semester: FIRST SEMESTER
- Select Faculty: [dropdown]
- Select Course: [dropdown]
- Year Start: [dropdown]
- YrLevel: [dropdown]
- Student ID: [input box]
- View List button

Click the 'View List' button to display list.

The 'LIST OF STUDENTS' table is shown below the search filters:

		Student ID	Student Name	Program Name
1.	<input checked="" type="checkbox"/>	[input]	[input]	B.S. IN COMPUTER SCIENCE

Below the table is a button: [Click Here to Assign Selected Student/s To Adviser](#)

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



Click on the checkbox adjacent to the student name to select the student and click on the 'Click Here to Assign Selected Student/s To Adviser' button to assign all selected students to the specified faculty.

Once the program adviser has been assigned, the checkbox next to the student name will not appear.

Select AY: 2020 - 2021 | Select Semester: FIRST SEMESTER | Select Faculty: ANAHEITH, BALD | Select Course: SELECT | Year Start: SELECT | YrLevel: SELECT | Student ID: 201000000 | View List

LIST OF STUDENTS			
	Student ID	Student Name	Program Name
<input type="checkbox"/>	201000000	ANANAYAN, ANNELOQUE MARIE PEREZ D.	B.S. IN COMPUTER SCIENCE

[Click Here to Assign Selected Student/s To Adviser](#)

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



Validation of all the Confirmed Subjects of Students by Program Adviser

On the Faculty Menu, click on the 'Validate Enlisted Subjects' link.

FACULTY FUNCTIONS
Midyear , A.Y. 2019-2020

PERSONAL ACCOUNT & DATA INFORMATION

- My Login Account
- My Personal Information
- My Schedule and Classlists
- My Service Record
- My Student Evaluation Results

ACADEMIC CONCERNS

- Submit Grades
- Submit Completion Grade
- Upload My Class Syllabus
- Finalize UPHSI Card

FOR ADVISING

- Validate Enlisted Subjects**
- Student Record Management
- Sign/Confirm Student Form5
- View Class Offerings
- Endorse Graduation Application 0
- View Graduation Application Status

Click on the 'GO!' button to display all students assigned to the faculty.

ENLISTMENT VALIDATION

Fill-out textbox below to filter the search results or leave it blank to display all records. Only students with enlisted subjects will be included in the list.

Select AY Select Sem

Search by Student ID or Lastname or Firstname :

Search Result

ID	Name	Course	Sex
----	------	--------	-----

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



A list of students assigned/tagged to the faculty will be displayed. To filter the list that will be displayed, input either the student number, last name, or the first name of the student before clicking the 'GO!' button. If the name of the student cannot be found, contact the OCS/Division staff for them to assign/tag the student to the faculty.

ENLISTMENT VALIDATION

Fill-out textbox below to filter the search results or leave it blank to display all records. Only students with enlisted subjects will be included in the list.

Select AY: Select Sem:

Search by Student ID or Lastname or Firstname:

ID	Name	Search Result	Course	Sex	
1	ALBERTO, DANIEL MARCEL	B.S. IN COMPUTER SCIENCE		F	Enlistment Advising
2	ARANDA, DANIEL MARCEL MARCEL D.	B.S. IN COMPUTER SCIENCE		F	Enlistment Advising
3	ARANDA, DANIEL MARCEL	B.S. IN COMPUTER SCIENCE		F	Enlistment Advising
4	ARANDA, DANIEL D.	B.S. IN COMPUTER SCIENCE		F	Enlistment Advising
5	ARANDA, DANIEL MARCEL D.	B.S. IN COMPUTER SCIENCE		F	Enlistment Advising

Click on the 'Enlistment Advising' link adjacent to the student name to display all subjects enlisted by the student. A list of all subjects enlisted by the student will be displayed with the corresponding status of the subject.

ENLISTED SUBJECTS
First Semester , A.Y. 2020-2021

STUDENT NAME : STUDENT NUMBER :	DEGREE PROGRAM : B.S. in Computer Science YEAR LEVEL : 2 ACADEMIC STANDING : No Basis	<input type="button" value="Print Temporary Form5"/> <input type="button" value="View Study Plan"/> <input type="button" value="View Grade Summary"/> <input type="button" value="View Checklist"/>
------------------------------------	---	--

Subject	Section	Units	Schedule	Status	Action
1. CMSC 124	1	---	T F 01:00-02:30 Lab B2-CL1 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
2. CMSC 124	1	3.0	M Th 10:00-11:00 Lec B1-CL2 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
3. CMSC 128	1	3.0	T F 08:30-09:30 Lec B1-CL2 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
4. CMSC 128	3	---	T F 02:30-04:00 Lab R109-CL4 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
5. CMSC 131	1	3.0	M Th 08:30-09:30 Lec B1-CL2 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
6. CMSC 131	1	---	M Th 11:30-01:00 Lab B2-CL1 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
7. CMSC 134	1	3.0	M Th 04:00-05:30 Lec B1-CL2 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
8. CMSC 141	1	3.0	W 09:00-12:00 Lec B1-CL2 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
9. STAT 105	1	3.0	M Th 07:30-08:30 Lec R104 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
10. STAT 105	3	---	T F 11:30-01:00 Lab B2-CL1 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE

Total Units Enlisted : 18.00 Total Units Confirmed : 18.00

[ADD SUBJECT](#) [CHECK CONFLICT](#) [CHECK ACCOUNTABILITY](#)

Below are the status values per enlisted subject by the student:

Waitlisted	The student is currently waiting for a slot in the subject
Unconfirmed	The student has not confirmed the subject yet even though he/she is not waitlisted. It is either the pre-requisite/s has/have not been satisfied or the student did not confirm during the scheduled confirmation.
Confirmed	The pre-requisite/s of the specific subject has/have been satisfied and the student was able to secure a slot. Only confirmed subject can be validated.
Validated	The subject is already validated by adviser and is ready for processing by the OCS/Division staff for billing
Assessed	The subject is already included in the billing
Paid	The subject is already tagged as paid by the cashier or the scholarship staff
Printed Form5	The subject was included in the generated Form5
Officially Enrolled	The student is now officially enrolled in the subject

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



Only confirmed subject will have a 'Validate' link. Program Adviser can check the conflict of the enlisted subjects and can add a subject in behalf of the student. Before validating the subjects, the adviser can click on the 'View Checklist' button to see the academic progress of the student in the program.

ENLISTED SUBJECTS
First Semester, A.Y. 2020-2021

STUDENT NAME : XXXXXXXXXX	DEGREE PROGRAM : B.S. in Computer Science	Print Temporary Forms
STUDENT NUMBER : XXXXXXXXXX	YEAR LEVEL : 2	View Study Plan
	ACADEMIC STANDING : No Basis	View Grade Summary
		View Checklist

Subject	Section	Units	Schedule	Status	Action
1. CMSC 124	1	---	T F 01:00-02:30 Lab B2-CL1 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
2. CMSC 124	1	3.0	M Th 10:00-11:00 Lec B1-CL2 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
3. CMSC 128	1	3.0	T F 08:30-09:30 Lec B1-CL2 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
4. CMSC 128	3	---	T F 02:30-04:00 Lab R109-CL4 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
5. CMSC 131	1	3.0	M Th 08:30-09:30 Lec B1-CL2 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
6. CMSC 131	1	---	M Th 11:30-01:00 Lab B2-CL1 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
7. CMSC 134	1	3.0	M Th 04:00-05:30 Lec B1-CL2 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
8. CMSC 141	1	3.0	W 02:00-12:00 Lec B1-CL2 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
9. STAT 105	1	3.0	M Th 07:30-08:30 Lec R104 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
10. STAT 105	3	---	T F 11:30-01:00 Lab B2-CL1 Miagao	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE

Total Units Enlisted : 18.00 Total Units Confirmed : 18.00

[ADD SUBJECT](#) [CHECK CONFLICT](#) [CHECK ACCOUNTABILITY](#)

A window will appear where the summary of enrollment of the student is reflected. The adviser can proceed to the checklist by clicking on the 'Curriculum Checklist' link.

Student ID : XXXXXXXXXX
 Student Name : XXXXXXXXXX
 Degree Program : B.S. IN COMPUTER SCIENCE

#	ACADEMIC YEAR	SEMESTER	PREVIOUS SEMESTER CLASS STANDING	CURRENT SEMESTER CLASS STANDING	GWA	ACTION
1	2018 - 2019	First Semester	N/A	Good Standing	2.597	Grades
2	2018 - 2019	Second Semester	Leave Of Absence			Grades Enroll
3	2020 - 2021	First Semester	Good Standing	No Basis	NO Basis	Grades

[\[Curriculum Checklist \]](#) [\[Grade Summary with GWA \]](#)

A pop-up window containing the checklist will be displayed.

B.S. in Computer Science

Name: XXXXXXXXXX Student Number: XXXXXXXXXX

FIRST YEAR FIRST SEMESTER				FIRST YEAR SECOND SEMESTER			
Grades	Course No.	Course Title	Units	Grades	Course No.	Course Title	Units
4.0	CMSC 11	Intro to Computer Science	3		CMSC 21	Fundamentals of Programming	(3)
1.5	COMM 10	Critical Perspectives in Communication	3	<i>Dropped</i>	CMSC 57	Discrete Mathematical Structures in Computer Science 2	3
2.25	CMSC 56	Discrete Mathematical Structures in Computer Science 1	3	<i>Dropped</i>	ETHICS 1	Ethics and Moral Reasoning in Everyday Life	3
1.5	CMSC 10	Intro to Computing	1	<i>Dropped</i>	Math 53	Calculus I	4
	Kas 1	Kasaysayan ng Pilipinas	(3)	<i>Dropped</i>	Math 10	Mathematics, Culture, and Society	3
2.75	Math 18	Precalculus Mathematics	5	<i>Dropped</i>	WIKA 1	Pagsusuri sa ugnayan ng wika, kultura at lipunan	3
2.0	PE 1	Foundations of Physical Fitness	(2)	<i>Dropped</i>	P.E. 1	PE 2 Badminton	(2)
2.75	NSTP 1	NSTP-CWTS 1	(3)	<i>Dropped</i>	NSTP 2	NSTP-CWTS 2	(3)
			15				16
SECOND YEAR FIRST SEMESTER				SECOND YEAR SECOND SEMESTER			
Grades	Course No.	Course Title	Units	Grades	Course No.	Course Title	Units
	CMSC 123	Data Structures	(3)		ARTS 1	Critical Perspectives in the Arts	(3)
	CMSC 22	Fundamentals of Object-oriented Programming	(3)		CMSC 126	Web Engineering	(3)
	Math 54	Calculus II	(4)		CMSC 127	Database Systems	(3)
	Physics 71	Elem Physics I	(4)		CMSC 130	Logic Design & Digital Computer Circuits	(3)
	Physics 71.1	Elem Physics I Lab	(1)		CMSC 142	Design and Analysis of Algorithms	(3)
<i>Dropped</i>	STS	Science, Technology and Society	3		GE Elec 1		
<i>Dropped</i>	P.E. 2				P.E. 3		
			3				0
THIRD YEAR FIRST SEMESTER				THIRD YEAR SECOND SEMESTER			
Grades	Course No.	Course Title	Units	Grades	Course No.	Course Title	Units
	CMSC 124	Design and Implementation of Programming Languages	3		CMSC 125	Operating Systems	(3)
	CMSC 128	Software Engineering 1	3		CMSC 129	Software Engineering 2	(3)
	CMSC 131	Intro to Computer Organization & Machine Level Programming	3		CMSC 132	Computer Architecture	(3)
	CMSC 141	Automata & Language Theory	3		Stat 106	Advanced Statistical Analysis	(3)
	CMSC 134	Human-Computer Interaction	3		COMM 12	Foundation of technical communication with emphasis on effective writing and presentation of scientific/academic papers	(3)
	Stat 105	Intro to Statistical Analysis	3		Computer Science Elec 1		
			18				0
					CMSC 195		Practicum (3)
							0
FOURTH YEAR FIRST SEMESTER				FOURTH YEAR SECOND SEMESTER			

Just close the pop-up window to exit the checklist.

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



To validate a subject, click on the 'Validate' link adjacent to the subject name.

ENLISTED SUBJECTS
First Semester, A.Y. 2020-2021

STUDENT NAME : <i>[REDACTED]</i>	DEGREE PROGRAM : B.S. in Computer Science	Print Temporary Form5
STUDENT NUMBER : <i>[REDACTED]</i>	YEAR LEVEL : 2	View Study Plan
	ACADEMIC STANDING : No Basis	View Grade Summary
		View Checklist

Subject	Section	Units	Schedule	Status	Action
1. CMSC 124	1	---	T F 01:00-02:30 Lab B2-CL1 <i>Miagao</i>	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
2. CMSC 124	1	3.0	M Th 10:00-11:00 Lec B1-CL2 <i>Miagao</i>	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
3. CMSC 128	1	3.0	T F 08:30-09:30 Lec B1-CL2 <i>Miagao</i>	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
4. CMSC 128	3	---	T F 02:30-04:00 Lab R109-CL4 <i>Miagao</i>	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
5. CMSC 131	1	3.0	M Th 08:30-09:30 Lec B1-CL2 <i>Miagao</i>	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
6. CMSC 131	1	---	M Th 11:30-01:00 Lab B2-CL1 <i>Miagao</i>	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
7. CMSC 134	1	3.0	M Th 04:00-05:30 Lec B1-CL2 <i>Miagao</i>	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
8. CMSC 141	1	3.0	W 09:00-12:00 Lec B1-CL2 <i>Miagao</i>	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
9. STAT 105	1	3.0	M Th 07:30-08:30 Lec R104 <i>Miagao</i>	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
10. STAT 105	3	---	T F 11:30-01:00 Lab B2-CL1 <i>Miagao</i>	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE

Total Units Enlisted : 18.00 Total Units Confirmed : 18.00

[ADD SUBJECT](#) [CHECK CONFLICT](#) [CHECK ACCOUNTABILITY](#)

Take note that only subjects with VALIDATED status will be included in the assessment

ENLISTED SUBJECTS
First Semester, A.Y. 2020-2021

STUDENT NAME : <i>[REDACTED]</i>	DEGREE PROGRAM : B.S. in Computer Science	Print Temporary Form5
STUDENT NUMBER : <i>[REDACTED]</i>	YEAR LEVEL : 2	View Study Plan
	ACADEMIC STANDING : No Basis	View Grade Summary
		View Checklist

Subject	Section	Units	Schedule	Status	Action
1. CMSC 124	1	---	T F 01:00-02:30 Lab B2-CL1 <i>Miagao</i>	Validated	INVALIDATE
2. CMSC 124	1	3.0	M Th 10:00-11:00 Lec B1-CL2 <i>Miagao</i>	Validated	INVALIDATE
3. CMSC 128	1	3.0	T F 08:30-09:30 Lec B1-CL2 <i>Miagao</i>	Validated	INVALIDATE
4. CMSC 128	3	---	T F 02:30-04:00 Lab R109-CL4 <i>Miagao</i>	Validated	INVALIDATE
5. CMSC 131	1	3.0	M Th 08:30-09:30 Lec B1-CL2 <i>Miagao</i>	Validated	INVALIDATE
6. CMSC 131	1	---	M Th 11:30-01:00 Lab B2-CL1 <i>Miagao</i>	Validated	INVALIDATE
7. CMSC 134	1	3.0	M Th 04:00-05:30 Lec B1-CL2 <i>Miagao</i>	Validated	INVALIDATE
8. CMSC 141	1	3.0	W 09:00-12:00 Lec B1-CL2 <i>Miagao</i>	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
9. STAT 105	1	3.0	M Th 07:30-08:30 Lec R104 <i>Miagao</i>	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE
10. STAT 105	3	---	T F 11:30-01:00 Lab B2-CL1 <i>Miagao</i>	✓ Confirmed	CHANGE DELETE UNCONFIRM VALIDATE

Total Units Enlisted : 18.00 Total Units Confirmed : 18.00

[ADD SUBJECT](#) [CHECK CONFLICT](#) [CHECK ACCOUNTABILITY](#)

After validation, the student may now contact the Office of the Student Affairs for those with scholarships or may directly proceed to contact the OCS/Division office to have the billing processed.

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



Billing of all Validated Subjects by OCS/Division Staff

On the OCS/Division menu, the OCS/Division staff will have to check the number next to the link 'List of students for Assessment'. The number represents the number of students with already validated subjects and are still waiting to be processed for assessment. Click on the link to view the list.

The screenshot shows a menu with several options. The option 'List of students for Assessment' is circled in red and has a small red circle with the number '1' next to it. Other options include 'Report - Student Common Time', 'Report - PreEnlistment Results Sorted by Name', 'Report - PreEnlistment Results Sorted by Course and Name', 'Report - PreEnlistment Results Sorted by Date of PreEnlistment', 'Confirmation Module', 'Report - List of Students w/ Confirmed Subjects Status', 'Report - Classes Status', 'Report - Student Common Time', 'Report - Confirmation Results Sorted by Name', 'Report - Confirmation Results Sorted by Course and Name', 'Report - Confirmation Results Sorted by Date', 'General Registration Module', 'Assign Enlistment Adviser', and 'Form5 Status'.

Select on the AY, semester and the College/Division and click the 'View' button to display the list.

The screenshot shows the 'Assessment of Fees' form. It has three dropdown menus: 'Select AY' (2020 - 2021), 'Select Semester' (FIRST SEMESTER), and 'Select College' (COLLEGE OF ARTS AND SCIENCES). There is a 'View' button. Below the form, there is a green instruction: 'Select Academic Year and Semester then Click on the View button to continue.'

A list of students will be displayed.

The screenshot shows the 'Assessment of Fees' form with the same dropdown menus and 'View' button. Below the form, a table is displayed with the following data:

#	STUDENT ID	NAME	COURSE	UNIT	DATE OF VALIDATION	ADVISER
1	20200000000000000000	20200000000000000000	B.S. IN COMPUTER SCIENCE	DPSM	2020-06-24 23:32:17	20200000000000000000

NOTE:
• Click on the adjacent Accept link to view the Form5 details and accept the confirmed form5.

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



On another window, open the 'General Registration' module and paste the student number in the field provided then click 'GO!'.

COLLEGE OF ARTS AND SCIENCES
First Semester , A.Y. 2020-2021

ENROLL STUDENT

Enter Student ID :

Check to re-query student's academic standing

The student should have an updated enrollment data for the specified enrollment period and should have no existing accountability to be able to process the billing.

If the student has not updated his/her student enrollment data yet, a note like below will be displayed.

GENERAL REGISTRATION
First Semester , A.Y. 2020-2021

STUDENT NAME : REYNALDO B. MARICEL	DEGREE PROGRAM : B.S. in Computer Science	<input type="button" value="Print Temporary Form5"/>
STUDENT NUMBER : 201010000	YEAR LEVEL : 1	<input type="button" value="View Study Plan"/>
	ACADEMIC STANDING : NO BASIS -- not computed	<input type="button" value="View Grade Summary"/>
		<input type="button" value="View Checklist"/>

Subject	Section	Units	Schedule	Status	Action
1. CMSC 124	1	3.0	M Th 10:00-11:00 Lec B1-CL2 <i>Milagao</i>	Validated	CONFIRM ALL SUBJECTS HERE <input type="button" value="INVALIDATE"/>
2. CMSC 124	1	--	T F 01:00-02:30 Lab B2-CL1 <i>Milagao</i>	Validated	<input type="button" value="INVALIDATE"/>

Total Units Enlisted : 3.00 Total Units Confirmed : 3.00

If the student has unsettled account, below will be displayed.

GENERAL REGISTRATION
First Semester , A.Y. 2020-2021

STUDENT NAME : REYNALDO B. MARICEL	DEGREE PROGRAM : B.S. in Computer Science	<input type="button" value="Print Temporary Form5"/>
STUDENT NUMBER : 201010000	YEAR LEVEL : 2	<input type="button" value="View Study Plan"/>
	ACADEMIC STANDING : NO BASIS -- not computed	<input type="button" value="View Grade Summary"/>
		<input type="button" value="View Checklist"/>

Subject	Section	Units	Schedule	Status	Action
1. CMSC 124	1	3.0	M Th 10:00-11:00 Lec B1-CL2 <i>Milagao</i>	Validated	CONFIRM ALL SUBJECTS HERE <input type="button" value="INVALIDATE"/>
2. CMSC 124	1	--	T F 01:00-02:30 Lab B2-CL1 <i>Milagao</i>	Validated	<input type="button" value="INVALIDATE"/>

Total Units Enlisted : 3.00 Total Units Confirmed : 3.00

Cannot proceed with the assessment. Student has unsettled account. Click the CHECK ACCOUNTABILITY button for details.

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



If the student has an updated enrollment data for the specified enrollment period and has no existing accountability, below will be displayed. Click on the 'Process Assessment Here' link to continue with the billing process.

GENERAL REGISTRATION First Semester , A.Y. 2020-2021

STUDENT NAME :
STUDENT NUMBER :

DEGREE PROGRAM : B.S. in Computer Science
YEAR LEVEL : 2
ACADEMIC STANDING : NO BASIS -- not computed

- [Print Temporary Form5](#)
- [View Study Plan](#)
- [View Grade Summary](#)
- [View Checklist](#)

Subject	Section	Units	Schedule	Status	Action CONFIRM ALL SUBJECTS HERE
1. CMSC 124	1	---	T F 01:00-02:30 Lab B2-CL1 Miagao	Validated	INVALIDATE
2. CMSC 124	1	3.0	M Th 10:00-11:00 Lec B1-CL2 Miagao	Validated	INVALIDATE
3. CMSC 128	1	3.0	T F 08:30-09:30 Lec B1-CL2 Miagao	Validated	INVALIDATE
4. CMSC 128	3	---	T F 02:30-04:00 Lab R109-CL4 Miagao	Validated	INVALIDATE
5. CMSC 131	1	3.0	M Th 08:30-09:30 Lec B1-CL2 Miagao	Validated	INVALIDATE
6. CMSC 131	1	---	M Th 11:30-01:00 Lab B2-CL1 Miagao	Validated	INVALIDATE
7. CMSC 134	1	3.0	M Th 04:00-05:30 Lec B1-CL2 Miagao	Validated	INVALIDATE
8. CMSC 141	1	3.0	W 09:00-12:00 Lec B1-CL2 Miagao	Validated	INVALIDATE
9. STAT 105	1	3.0	M Th 07:30-08:30 Lec R104 Miagao	Validated	INVALIDATE
10. STAT 105	3	---	T F 11:30-01:00 Lab B2-CL1 Miagao	Validated	INVALIDATE

Total Units Enlisted : 18.00 Total Units Confirmed : 18.00

[Process Assessment Here](#)

- [ADD SUBJECT](#)
- [CHECK CONFLICT](#)
- [CHECK ACCOUNTABILITY](#)
- [EDIT ENROLLMENT DATA](#)

Scholarships encoded by the OSA/Scholarship office staff will appear. If the student has no scholarship, NONE will appear. For Undergraduate students who are eligible for CHED RA10931, select Free Tuition and Other Fees from the drop-down list.

ASSESSMENT OF FEES

First Semester , A.Y. 2020-2021

STUDENT NAME :
STUDENT NUMBER :

DEGREE PROGRAM : B.S. in Computer Science
COLLEGE : CAS

DEGREE LEVEL : Baccalaureate (U)
YEAR LEVEL : 2 (New Freshman)
FOREIGN STUDENT? : false
FILIPINO CITIZEN? : true
PHIL. RESIDENT? : false

- Select Scholarship : **NONE** select NONE if no scholarship record for this sem
- Specify STFAP Bracket : **NONE** * button below to save If the student's bracket is not in the list then ask her/him to go to STFAP office for bracketing
- Select Adviser : **Free Tuition and Other Fees**
- Select TRUE if Foreign Student : **U.P. EMPLOYEE DEPENDENT**
- Select TRUE if Philippine Resident : **False** Should have a value FALSE if foreign student is not a resident of the Philippines.
- Change Dollar to Peso Conversion Value : **PHP 50.7** Change the entry here if different Dollar-to-Peso value will be used in the EDF computation, otherwise, leave the value as is.
- Include I.D. : check to include I.D. Fee in assessment
- Include Entrance Fee : check to include Entrance Fee in assessment
- Include Deposit : check to include Deposit Fee in assessment
- Include EDF : check to include Educational Dev't Fee for Foreign Students in assessment

[Proceed with Assessment](#)

Select the program adviser from the list. Only program advisers who validated the subjects of the student will appear in the list. The selected adviser will be the one who can confirm the form5 of the student.

ASSESSMENT OF FEES

First Semester , A.Y. 2020-2021

STUDENT NAME :
STUDENT NUMBER :

DEGREE PROGRAM : B.S. in Computer Science
COLLEGE : CAS

DEGREE LEVEL : Baccalaureate (U)
YEAR LEVEL : 2 (New Freshman)
FOREIGN STUDENT? : false
FILIPINO CITIZEN? : true
PHIL. RESIDENT? : false

- Select Scholarship : **NONE** select NONE if no scholarship record for this sem
- Specify STFAP Bracket : **NO BRACKET - Select >>** and click button below to save If the student's bracket is not in the list then ask her/him to go to STFAP office for bracketing
- Select Adviser : **Free Tuition and Other Fees**
- Select TRUE if Foreign Student : **U.P. EMPLOYEE DEPENDENT**
- Select TRUE if Philippine Resident : **False** Should have a value FALSE if foreign student is not a resident of the Philippines.
- Change Dollar to Peso Conversion Value : **PHP 50.7** Change the entry here if different Dollar-to-Peso value will be used in the EDF computation, otherwise, leave the value as is.
- Include I.D. : check to include I.D. Fee in assessment
- Include Entrance Fee : check to include Entrance Fee in assessment
- Include Deposit : check to include Deposit Fee in assessment
- Include EDF : check to include Educational Dev't Fee for Foreign Students in assessment

[Proceed with Assessment](#)

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



After clicking on the 'Proceed with Assessment' button, below will be displayed

ASSESSMENT OF FEES						
First Semester , A.Y. 2020-2021						
STUDENT NAME : STUDENT NUMBER :		DEGREE PROGRAM : B.S. in Computer Science COLLEGE : CAS		DEGREE LEVEL : Baccalaureate (U) YEAR LEVEL : 2 (New Freshman) FOREIGN STUDENT? : false FILIPINO CITIZEN? : true PHIL. RESIDENT? : false		
Subject	Section	Units	Schedule	Status	Lab Fee	
1. CMSC 124	1	---	T F 01:00-02:30 Lab B2-CL1 Miagao	Validated	300.00	
2. CMSC 124	1	3.0	M Th 10:00-11:00 Lec B1-CL2 Miagao	Validated	0.0	
3. CMSC 128	3	---	T F 02:30-04:00 Lab R109-CL4 Miagao	Validated	0.0	
4. CMSC 128	1	3.0	T F 08:30-09:30 Lec B1-CL2 Miagao	Validated	0.0	
5. CMSC 131	1	---	M Th 11:30-01:00 Lab B2-CL1 Miagao	Validated	300.00	
6. CMSC 131	1	3.0	M Th 08:30-09:30 Lec B1-CL2 Miagao	Validated	0.0	
7. CMSC 134	1	3.0	M Th 04:00-05:30 Lec B1-CL2 Miagao	Validated	0.0	
8. CMSC 141	1	3.0	W 09:00-12:00 Lec B1-CL2 Miagao	Validated	0.0	
9. STAT 105	3	---	T F 11:30-01:00 Lab B2-CL1 Miagao	Validated	0.0	
10. STAT 105	1	3.0	M Th 07:30-08:30 Lec R104 Miagao	Validated	0.0	
Total Units Enlisted : 18.0		Total Units Confirmed : 18.0		Total Units Validated : 18.0		Total Lab Fee : 600.0
SCHOLARSHIP : Free Tuition and Other Fees STFAP BRACKET : NONE						
BREAKDOWN OF PAYMENT						
PAYMENT NAME	AMOUNT DUE		LESS (STFAP)	LESS (Scholarship)	TOTAL LESS	TO PAY
Tuition	18000.00	PhP				18000.00 PhP
Miscellaneous						
Athletics	55.00	PhP				55.00 PhP
Cultural	50.00	PhP				50.00 PhP
Energy	250.00	PhP				250.00 PhP
Internet	260.00	PhP				260.00 PhP
Library	700.00	PhP				700.00 PhP
Medical	50.00	PhP				50.00 PhP
Registration	40.00	PhP				40.00 PhP
Student Fund						
Community Chest	0.50	PhP				0.50 PhP
Publication	40.00	PhP				40.00 PhP
Student Council	6.00	PhP				6.00 PhP
Laboratory Fee	600.00	PhP				600.00 PhP
NSTP-CWTS / MS						
Non-Citizen Fee						
Entrance						
Deposit						
I.D. Fee						
In Residence						
School Paper						
Other Fees	0.00	PhP				0.00 PhP
	20051.50	PhP	0.00	0.00	0.00 PhP	20051.50 PhP
TO PAY: 20051.50 - (Scholarship Less for ALL FEES) 20051.50 = 0.00						
CLICK HERE TO FINALIZE ASSESSMENT						

Take note that only validated subjects will be included in the billing. Check the generated billing if accurate and make necessary changes in the breakdown entries. Counter check the total units with the total amount of tuition if it tallies. Make sure that the scholarship entry is correct.

Click on the 'Click Here to Finalize Assessment' button to finalize the Statement of Account (SOA) that will be reflected on the account of the student and on the Cashier's account.

The status of the all subjects will be changed to ASSESSED if the student needs to be pay through Landbank. The status will be changed to FEES PAID for students with full scholarship benefits and the student does not need to pay anymore.

The student will be notified in his/her account that a billing statement has been generated. The number next to the 'My Current Enrollment Status' button in the Student's Menu will change to 1.

REGISTRATION

Confirm Subjects

My Current Enrollment Status 0

Update Your Enrollment Data

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



Clicking 'My Current Enrollment Status' button will display the status of the student's enrollment and a button labeled "Open" will appear next to the Generated Statement of Account label if the billing statement has been generated.

ENROLLMENT STATUS FIRST SEMESTER, 2020-2021

LATEST VALIDATED SUBJECT/S	2020-07-02 07:55:13 by [REDACTED]
GENERATED STATEMENT OF ACCOUNT	2020-07-02 08:01:37 <input type="button" value="Open"/>
CONFIRMED PAYMENT	No Record Yet
GENERATED FORM5	No Record Yet
CONFIRMED/SIGNED FORM5 (BY STUDENT)	No Record Yet
CONFIRMED/SIGNED FORM5 (BY ADVISER)	No Record Yet
CONFIRMED FORM5 (BY COLLEGE)	No Record Yet

To open the billing statement, the student will just click on the Open button.

BREAKDOWN OF PAYMENT

PAYMENT NAME	AMOUNT DUE		LESS (STS)	LESS (Scholarship)	TOTAL LESS	AMOUNT DUE	
Tuition	9000.00	PhP				9000.00	PhP
Miscellaneous							
Athletics	55.00	PhP				55.00	PhP
Cultural	50.00	PhP				50.00	PhP
Energy	250.00	PhP				250.00	PhP
Internet	260.00	PhP				260.00	PhP
Library	700.00	PhP				700.00	PhP
Medical	50.00	PhP				50.00	PhP
Registration	40.00	PhP				40.00	PhP
Student Fund							
Community Chest	0.50	PhP				0.50	PhP
Publication	40.00	PhP				40.00	PhP
Student Council	6.00	PhP				6.00	PhP
Laboratory Fee	300.00	PhP				300.00	PhP
NSTP-CWTS / MS							
Non-Citizen Fee							
Entrance							
Deposit							
I.D. Fee							
In Residence							
School Paper							
Other Fees							
	10751.50	PhP	0.00	0.00	0.00	10751.50	PhP

TO PAY : PhP 10751.50

The student status will have entry in the 'Confirmed Payment' portion if the cashier has already confirmed or has encoded the Official Receipt (OR) number or the student has a full scholarship.

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



ENROLLMENT STATUS
FIRST SEMESTER, 2020-2021

LATEST VALIDATED SUBJECT/S	2020-07-02 07:55:13 by [REDACTED]
GENERATED STATEMENT OF ACCOUNT	2020-07-02 08:01:37 <input type="button" value="Open"/>
CONFIRMED PAYMENT	2020-07-02 08:01:37 <input type="button" value="Open"/>
GENERATED FORM5	No Record Yet
CONFIRMED/SIGNED FORM5 (BY STUDENT)	No Record Yet
CONFIRMED/SIGNED FORM5 (BY ADVISER)	No Record Yet
CONFIRMED FORM5 (BY COLLEGE)	No Record Yet

When the 'Open' button in the 'Confirmed Payment' portion is clicked, the OR number and payment details will be displayed at the bottom of the billing statement.

BREAKDOWN OF PAYMENT

PAYMENT NAME	AMOUNT DUE	LESS (STS)	LESS (Scholarship)	TOTAL LESS	AMOUNT DUE
Tuition	9000.00 PhP				9000.00 PhP
Miscellaneous					
Athletics	55.00 PhP				55.00 PhP
Cultural	50.00 PhP				50.00 PhP
Energy	250.00 PhP				250.00 PhP
Internet	260.00 PhP				260.00 PhP
Library	700.00 PhP				700.00 PhP
Medical	50.00 PhP				50.00 PhP
Registration	40.00 PhP				40.00 PhP
Student Fund					
Community Chest	0.50 PhP				0.50 PhP
Publication	40.00 PhP				40.00 PhP
Student Council	6.00 PhP				6.00 PhP
Laboratory Fee	300.00 PhP				300.00 PhP
NSTP-CWTS / MS					
Non-Citizen Fee					
Entrance					
Deposit					
I.D. Fee					
In Residence					
School Paper					
Other Fees					
	10751.50 PhP	0.00	0.00	0.00 PhP	10751.50 PhP

TO PAY : PhP 10751.50

paid on 2020-06-13 23:19:58 with O.R.# RJCA12345

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



Payment in Landbank by Student

School Fees may now be paid through Land Bank using Online Bank Transfer Payment facility. Follow this process to pay school fees:

1. Read and follow the instructions of your bank for online bank transfer.
2. Account details of U.P. Visayas.
Bank Name: Landbank of the Philippines, Miagao Branch
Account Name: U.P. Visayas
Account Number: 3052-1015-13

Account details for UPV Tacloban College

Bank Name: Landbank of the Philippines, Sagkahan Branch, Tacloban City Branch

Account Name: UPV Tacloban College

Account Number:

For payment of tuition and other fees: 0182-1056-19

For payment of Darangpan Loans ONLY: 0182-1063-30

Bank Swift Code: TLBPPHMMXXX

- Amount paid should equal to the amount shown in the billing statement at the Computerized Registration and Student Information System (CRSIS)
 - Partial payment is not allowed.
3. Take a screenshot of the successful transaction made (or the confirmation message sent by your bank to your email) and email/forward it to **cash.upvisayas@up.edu.ph** (for Iloilo and Miagao campus) or **cash.tac.upvisayas@up.edu.ph** (for Tacloban campus) with the following details: Student number, Full name, Program, College, Semester and Academic Year.

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



Generation of Form 5 by OCS/Division Staff

On the OCS/Division menu, the OCS/Division staff will have to check the number next to the link 'List of students for Form 5 Generation'. The number represents the number of students with available Form 5 ready to be generated. Click on the link to view the list.

- [Report - PreEnlistment Results](#)
- [Report - PreEnlistment Results Sorted by Date of PreEnlistment](#)

Confirmation Module

- [Report - List of Students w/ Confirmed Subjects Status](#)
- [Report - Classes Status](#)
- [Report - Student Common Time](#)
- [Report - Confirmation Results Sorted by Name](#)
- [Report - Confirmation Results Sorted by Course and Name](#)
- [Report - Confirmation Results Sorted by Date](#)

General Registration Module

[Assign Enlistment Adviser](#)

[List of students for Assessment](#) 0

[List of students for Form5 Generation](#) 1

[Form5 Status](#)

To generate list, select the Academic Year, Semester, and College then click the View button.

Form5 Generation

Only students with paid subjects but no form5 yet will be included in the list below

Select AY

Select Semester

Select College

View

Select Academic Year and Semester then Click on the View button to continue.

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



A list of students will be displayed. The OCS/Division staff opens the General Registration link to another browser window and copies the student number.

Form5 Generation

Only students with paid subjects but no form5 yet will be included in the list below

Select AY

Select Semester

Select College

#	STUDENT ID	NAME	COURSE	UNIT	DATE OF PAYMENT	ADVISER
1			B.S. IN COMPUTER SCIENCE	DPSM	2020-07-02 08:01:37	

NOTE:
• Click on the adjacent Accept link to view the Form5 details and accept the confirmed form5.

On the 'General Registration' window, paste the student number in the field provided then click 'GO!' button.

COLLEGE OF ARTS AND SCIENCES

First Semester , A.Y. 2020-2021

ENROLL STUDENT

Enter Student ID :

Check to re-query student's academic standing

The list of all the subjects enlisted by the student will have 'Fees Paid' values under the status column. Note that the 'Print Paid Form5 Here' link is enabled. Once clicked a generated form5 will be displayed.

GENERAL REGISTRATION

First Semester , A.Y. 2020-2021

STUDENT NAME :

STUDENT NUMBER :

DEGREE PROGRAM : B.S. in Computer Science

YEAR LEVEL : 2

ACADEMIC STANDING : NO BASIS -- not computed

Subject	Section	Units	Schedule	Status	Action
CONFIRM ALL SUBJECTS HERE					
1. CMSC 124	1	---	T F 01:00-02:30 Lab B2-CL1 Miagao	Fees Paid	NOT PRINTED FORM5 YET
2. CMSC 124	1	3.0	M Th 10:00-11:00 Lec B1-CL2 Miagao	Fees Paid	NOT PRINTED FORM5 YET
3. CMSC 128	1	3.0	T F 08:30-09:30 Lec B1-CL2 Miagao	Fees Paid	NOT PRINTED FORM5 YET
4. CMSC 128	3	---	T F 02:30-04:00 Lab R109-CL4 Miagao	Fees Paid	NOT PRINTED FORM5 YET
5. CMSC 131	1	3.0	M Th 08:30-09:30 Lec B1-CL2 Miagao	Fees Paid	NOT PRINTED FORM5 YET
6. CMSC 131	1	---	M Th 11:30-01:00 Lab B2-CL1 Miagao	Fees Paid	NOT PRINTED FORM5 YET
7. CMSC 134	1	3.0	M Th 04:00-05:30 Lec B1-CL2 Miagao	Fees Paid	NOT PRINTED FORM5 YET
8. CMSC 141	1	3.0	W 09:00-12:00 Lec B1-CL2 Miagao	Fees Paid	NOT PRINTED FORM5 YET
9. STAT 105	1	3.0	M Th 07:30-08:30 Lec R104 Miagao	Fees Paid	NOT PRINTED FORM5 YET
10. STAT 105	3	---	T F 11:30-01:00 Lab B2-CL1 Miagao	Fees Paid	NOT PRINTED FORM5 YET

Total Units Enlisted : 18.00 Total Units Confirmed : 18.00

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



This is now the generated Form 5.



UP FORM 5. UNIVERSITY OF THE PHILIPPINES VISAYAS CERTIFICATE OF REGISTRATION (REV. 05-2009)

First Semester, AY 2020-2021

STUDENT NUMBER	NAME (Last, Given, Middle)			COLLEGE	DEGREE	MAJOR	MINOR	YR LEVEL							
COUNTRY OF CITIZENSHIP	GENDER	CIVIL STATUS	DATE OF BIRTH	PLACE OF BIRTH	DEGREE LEVEL	STUDENT TYPE	REGISTRATION STATUS	GRADUATING?							
Philippines	Female	Single	26 Aug 1999	OSIAS, KABACAN, COTABATO	Undergraduate	Regular	New Freshman	No							
SUBJECTS				SEC	UNITS	DAYS	TIME	ROOM	CLASS TYPE	LAB FEE	Tuition	AMOUNT DUE	AMOUNT LESS		
CMSC 124	1	---	T F	1:00-2:00	B2-CL1	Lab	300.00		Lab		18000.00	PhP			
CMSC 124	1	3.0	M Th	10:00-11:00	B1-CL2	Lec			Lec		55.00	PhP			
CMSC 128	1	3.0	T F	8:30-9:30	B1-CL2	Lec			Lec		50.00	PhP			
CMSC 128	3	---	T F	2:30-4:00	R109-CL4	Lab			Lab		250.00	PhP			
CMSC 131	1	---	M Th	11:30-1:00	B2-CL1	Lab	300.00		Lab		260.00	PhP			
CMSC 131	1	3.0	M Th	8:30-9:30	B1-CL2	Lec			Lec		700.00	PhP			
CMSC 134	1	3.0	M Th	4:00-5:30	B1-CL2	Lec			Lec		50.00	PhP			
CMSC 141	1	3.0	W	9:00-12:00	B1-CL2	Lec			Lec		40.00	PhP			
STAT 105	1	3.0	M Th	7:30-8:30	R104	Lec			Lec		6.00	PhP			
STAT 105	3	---	T F	11:30-1:00	B2-CL1	Lab			Lab		600.00	PhP			
TOTAL NUMBER OF UNITS											18.0	IF UNDERLOAD, SPECIFY REASON			
ADVISER (Name and Signature)				STFAP BRACKET NUMBER				SCHOLARSHIPS / PRIVILEGE				Amount Paid		Collected By	
PRESENT ADDRESS				ENCODER BY				ENCODING BY				Free Tuition and Other Fees			
PARENT/GUARDIAN/SPOUSE ADDRESS												2020-07-01 17:00:10			
<p>I hereby certify that all the information given in this form are true and correct. In consideration of my admission to the UNIVERSITY OF THE PHILIPPINES and of the privileges of a student in this institution, I hereby promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College in which I am enrolled.</p> <p>I further certify that I have read the University of the Philippines' Privacy Notice for students and understand that for the UP System to carry out its mandate under the 1987 Constitution, the UP Charter and other laws, that the University must necessarily process my personal and sensitive personal information. Therefore, I grant my consent to and recognize the authority of the University to process my personal and sensitive personal information pursuant to the above-mentioned Privacy Notice and other applicable laws.</p>															
Signature _____															

Click on the back button of the browser and refresh the page. Take note that the status changes from 'Fess Paid' to 'Printed Form5 Only'.

GENERAL REGISTRATION
First Semester, A.Y. 2020-2021

STUDENT NAME : STUDENT NUMBER :	DEGREE PROGRAM : B.S. in Computer Science YEAR LEVEL : 2 ACADEMIC STANDING : NO BASIS -- not computed
------------------------------------	---

[Print Temporary Form5](#)
[View Study Plan](#)
[View Grade Summary](#)
[View Checklist](#)

Subject	Section	Units	Schedule	Status	Action
1. CMSC 124	1	---	T F 01:00-02:30 Lab B2-CL1 Miagao	Printed Form5 Only	CANCEL FORM5
2. CMSC 124	1	3.0	M Th 10:00-11:00 Lec B1-CL2 Miagao	Printed Form5 Only	CANCEL FORM5
3. CMSC 128	1	3.0	T F 08:30-09:30 Lec B1-CL2 Miagao	Printed Form5 Only	CANCEL FORM5
4. CMSC 128	3	---	T F 02:30-04:00 Lab R109-CL4 Miagao	Printed Form5 Only	CANCEL FORM5
5. CMSC 131	1	3.0	M Th 08:30-09:30 Lec B1-CL2 Miagao	Printed Form5 Only	CANCEL FORM5
6. CMSC 131	1	---	M Th 11:30-01:00 Lab B2-CL1 Miagao	Printed Form5 Only	CANCEL FORM5
7. CMSC 134	1	3.0	M Th 04:00-05:30 Lec B1-CL2 Miagao	Printed Form5 Only	CANCEL FORM5
8. CMSC 141	1	3.0	W 09:00-12:00 Lec B1-CL2 Miagao	Printed Form5 Only	CANCEL FORM5
9. STAT 105	1	3.0	M Th 07:30-08:30 Lec R104 Miagao	Printed Form5 Only	CANCEL FORM5
10. STAT 105	3	---	T F 11:30-01:00 Lab B2-CL1 Miagao	Printed Form5 Only	CANCEL FORM5

Total Units Enlisted : 18.00 Total Units Confirmed : 18.00

[View Printed Form5 Here](#)
[View Assessment Here](#) [Print Assessment](#)
[Process Assessment Here](#)

[ADD SUBJECT](#) | [CHECK CONFLICT](#) | [CHECK ACCOUNTABILITY](#) | [EDIT ENROLLMENT DATA](#)

The student's account will also be updated and a confirm button will be displayed.

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



Confirmation of Form 5 by Student

On the Student Menu, 'My Current Enrollment Status' button is available. This will display the enrollment status of the student. The number adjacent to the button changes to 1 notifying the student that there is an update in his/her enrollment status and that a Form5 has been generated and needs confirmation by the student.



Student ID :
Name :
Degree Program : B.S. in Computer Science
Degree Level: Undergraduate
Year Level : 2

Scholarship : Free Tuition and Other Fees

First Semester , A.Y. 2020-2021

PERSONAL DATA

My Login Account

My Personal Information

My Existing Accountability

My Class Syllabus

My Study Plan

My Schedule, Grades & Checklist

APPS

Evaluate Teacher (Disabled)

Evaluate Teacher (Pilot Testing 2017) (Disabled)

Graduation Application

REGISTRATION

Confirm Subjects

Residency Application

My Current Enrollment Status 1

Update Your Enrollment Data

The student should confirm the correctness of the Form 5 generated by clicking the Confirm button next to the 'GENERATED FORM5' label.

ENROLLMENT STATUS FIRST SEMESTER, 2020-2021

LATEST VALIDATED SUBJECT/S	2020-07-02 07:55:13 by 2020-07-02 08:01:37
GENERATED STATEMENT OF ACCOUNT	<input type="button" value="Open"/>
CONFIRMED PAYMENT	2020-07-02 08:01:37 <input type="button" value="Open"/>
GENERATED FORM5	2020-07-02 08:05:08 <input type="button" value="Open"/> <input type="button" value="Confirm"/>
CONFIRMED/SIGNED FORM5 (BY STUDENT)	No Record Yet
CONFIRMED/SIGNED FORM5 (BY ADVISER)	No Record Yet
CONFIRMED FORM5 (BY COLLEGE)	No Record Yet

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



The Form 5 will be displayed. The student should click the 'Confirm Form 5' button to confirm and certify that all entries are true and correct.

UP FORM 5. UNIVERSITY OF THE PHILIPPINES VISAYAS CERTIFICATE OF REGISTRATION (REV. 05-2009) First Semester, AY 2020-2021

STUDENT NUMBER	NAME (Last, Given, Middle)			COLLEGE	DEGREE	MAJOR	MINOR	YR LEVEL	
COUNTRY OF CITIZENSHIP	GENDER	CIVIL STATUS	DATE OF BIRTH	PLACE OF BIRTH	DEGREE LEVEL	STUDENT TYPE	REGISTRATION STATUS	GRADUATING?	
Philippines	Female	Single	26 Aug 1999	OSIAS, KABACAN, COTABATO	Undergraduate	Regular	New Freshman	No	
SUBJECTS	SEC	UNITS	DAYS	TIME	ROOM	CLASS TYPE	LAB FEE	Tuition	
CMSC 124	1	---	TF	1:00-2:30	B2-CL1	Lab	300.00	18000.00 PhP	
CMSC 124	1	3.0	MTh	10:00-11:00	B1-CL2	Lec		55.00 PhP	
CMSC 128	1	3.0	TF	8:30-9:30	B1-CL2	Lec		50.00 PhP	
CMSC 128	3	---	TF	2:30-4:00	R109-CL4	Lab		250.00 PhP	
CMSC 131	1	---	MTh	11:30-1:00	B2-CL1	Lab	300.00	260.00 PhP	
CMSC 131	1	3.0	MTh	8:30-9:30	B1-CL2	Lec		700.00 PhP	
CMSC 134	1	3.0	MTh	4:00-5:30	B1-CL2	Lec		50.00 PhP	
CMSC 141	1	3.0	W	9:00-12:00	B1-CL2	Lec		40.00 PhP	
STAT 105	1	3.0	MTh	7:30-8:30	R104	Lec		6.00 PhP	
STAT 105	3	---	TF	11:30-1:00	B2-CL1	Lab		600.00 PhP	
								Student Fund	
								Community Chest	
								Publication	
								Student Council	
								Laboratory Fee	
								NSTP-CWTS / MIS	
								Non-Citizen Fee	
								Entrance	
								Deposit	
								I.D. Fee	
								In Residence	
								TOTAL	
								Scholarship Total Fees Less	
								LOAN	
								AMOUNT PAYABLE	
								0.0	
TOTAL NUMBER OF UNITS				IF UNDERLOAD, SPECIFY REASON					
18.0									
ADVISER (Name and Signature)				STFAP BRACKET NUMBER				SCHOLARSHIPS / PRIVILEGE	
				ENCODED BY				Free Tuition and Other Fees	
PRESENT ADDRESS				ENCODED BY				2020-07-01 17:00:10	
TEL. NO.								I hereby certify that all the information given in this form are true and correct. In consideration of my admission to the UNIVERSITY OF THE PHILIPPINES and of the privileges of a student in this institution, I hereby promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College in which I am enrolled.	
EMAIL ADD.								I further certify that I have read the University of the Philippines' Privacy Notice for students and understand that for the UP System to carry out its mandate under the 1987 Constitution, the UP Charter and other laws, that the University must necessarily process my personal and sensitive personal information.	
PARENT/GUARDIAN/SPOUSE ADDRESS								Therefore, I grant my consent to and recognize the authority of the University to process my personal and sensitive personal information pursuant to the abovementioned Privacy Notice and other applicable laws.	
TEL. NO.								Signature: _____	
NAME OF EMPLOYER ADDRESS									
TEL. NO.									

Remarks: _____

Confirm Form 5

After clicking the 'Confirm Form 5' button, a digital signature of the student will be generated signifying that the student has reviewed the Form 5, confirmed its correctness and has agreed to the student statement on the bottom part of the Form 5.

UP FORM 5. UNIVERSITY OF THE PHILIPPINES VISAYAS CERTIFICATE OF REGISTRATION (REV. 05-2009) First Semester, AY 2020-2021

STUDENT NUMBER	NAME (Last, Given, Middle)			COLLEGE	DEGREE	MAJOR	MINOR	YR LEVEL	
COUNTRY OF CITIZENSHIP	GENDER	CIVIL STATUS	DATE OF BIRTH	PLACE OF BIRTH	DEGREE LEVEL	STUDENT TYPE	REGISTRATION STATUS	GRADUATING?	
Philippines	Female	Single	26 Aug 1999	OSIAS, KABACAN, COTABATO	Undergraduate	Regular	New Freshman	No	
SUBJECTS	SEC	UNITS	DAYS	TIME	ROOM	CLASS TYPE	LAB FEE	Tuition	
CMSC 124	1	---	TF	1:00-2:30	B2-CL1	Lab	300.00	18000.00 PhP	
CMSC 124	1	3.0	MTh	10:00-11:00	B1-CL2	Lec		55.00 PhP	
CMSC 128	1	3.0	TF	8:30-9:30	B1-CL2	Lec		50.00 PhP	
CMSC 128	3	---	TF	2:30-4:00	R109-CL4	Lab		250.00 PhP	
CMSC 131	1	---	MTh	11:30-1:00	B2-CL1	Lab	300.00	260.00 PhP	
CMSC 131	1	3.0	MTh	8:30-9:30	B1-CL2	Lec		700.00 PhP	
CMSC 134	1	3.0	MTh	4:00-5:30	B1-CL2	Lec		50.00 PhP	
CMSC 141	1	3.0	W	9:00-12:00	B1-CL2	Lec		40.00 PhP	
STAT 105	1	3.0	MTh	7:30-8:30	R104	Lec		6.00 PhP	
STAT 105	3	---	TF	11:30-1:00	B2-CL1	Lab		600.00 PhP	
								Student Fund	
								Community Chest	
								Publication	
								Student Council	
								Laboratory Fee	
								NSTP-CWTS / MIS	
								Non-Citizen Fee	
								Entrance	
								Deposit	
								I.D. Fee	
								In Residence	
								TOTAL	
								Scholarship Total Fees Less	
								LOAN	
								AMOUNT PAYABLE	
								0.0	
TOTAL NUMBER OF UNITS				IF UNDERLOAD, SPECIFY REASON					
18.0									
ADVISER (Name and Signature)				STFAP BRACKET NUMBER				SCHOLARSHIPS / PRIVILEGE	
				ENCODED BY				Free Tuition and Other Fees	
PRESENT ADDRESS				ENCODED BY				2020-07-01 17:00:10	
TEL. NO.								I hereby certify that all the information given in this form are true and correct. In consideration of my admission to the UNIVERSITY OF THE PHILIPPINES and of the privileges of a student in this institution, I hereby promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College in which I am enrolled.	
EMAIL ADD.								I further certify that I have read the University of the Philippines' Privacy Notice for students and understand that for the UP System to carry out its mandate under the 1987 Constitution, the UP Charter and other laws, that the University must necessarily process my personal and sensitive personal information.	
PARENT/GUARDIAN/SPOUSE ADDRESS								Therefore, I grant my consent to and recognize the authority of the University to process my personal and sensitive personal information pursuant to the abovementioned Privacy Notice and other applicable laws.	
TEL. NO.								Signature: _____	
NAME OF EMPLOYER ADDRESS									
TEL. NO.									

Signature Digitally Signed by: _____ on 2020-07-02 09:10:45

PRINT

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



To go back to the status window, click on the 'Back' link found on the top-right corner of the page.



Student ID :
Name :
Degree Program : **B.S. in Computer Science**



UP FORM5. UNIVERSITY OF THE PHILIPPINES VISAYAS CERTIFICATE OF REGISTRATION (REV. 05-2009)

First Semester, AY 2020-2021

STUDENT NUMBER	NAME (Last, Given, Middle)				COLLEGE	DEGREE	MAJOR	MINOR	YR LEVEL	
					CAS	B.S. IN COMPUTER SCIENCE			2	
COUNTRY OF CITIZENSHIP	GENDER	CIVIL STATUS	DATE OF BIRTH	PLACE OF BIRTH	DEGREE LEVEL	STUDENT TYPE	REGISTRATION STATUS		GRADUATING?	
Philippines	Female	Single	26 Aug 1999	OSIAS, KABACAN, COTABATO	Undergraduate	Regular	New Freshman		No	
SUBJECTS	SEC	UNITS	DAYS	TIME	ROOM	CLASS TYPE	LAB FEE	AMOUNT DUE	AMOUNT LESS	
CMSC 124	1	---	T F	1:00-2:30	B2-CL1	Lab	300.00			
CMSC 124	1	3.0	M Th	10:00-11:00	B1-CL2	Lec		55.00 PhP		
CMSC 128	1	3.0	T F	8:30-9:30	B1-CL2	Lec		50.00 PhP		
CMSC 128	3	---	T F	2:30-4:00	R109-CL4	Lab		250.00 PhP		
CMSC 131	1	---	M Th	11:30-1:00	B2-CL1	Lab	300.00	260.00 PhP		
CMSC 131	1	3.0	M Th	8:30-9:30	B1-CL2	Lec		700.00 PhP		
CMSC 134	1	3.0	M Th	4:00-5:30	B1-CL2	Lec		50.00 PhP		
CMSC 141	1	3.0	W	9:00-12:00	B1-CL2	Lec		40.00 PhP		
STAT 105	1	3.0	M Th	7:30-8:30	R104	Lec				
STAT 105	3	---	T F	11:30-1:00	B2-CL1	Lab				
TOTAL NUMBER OF UNITS								18.0		
IF UNDERLOAD, SPECIFY REASON										
O.R. No.								Date	Amount Paid	Collected By

The 'Confirmed/Signed Form 5 (By Student)' will be updated and a button labeled Open confirmed form5 will appear. To view the confirmed Form 5, click on the Open confirmed form5 button.

Student ID :
Name :
Degree Program : **B.S. in Computer Science**

ENROLLMENT STATUS FIRST SEMESTER, 2020-2021

LATEST VALIDATED SUBJECT/S	2020-07-02 07:55:13 by
GENERATED STATEMENT OF ACCOUNT	2020-07-02 08:01:37 <input type="button" value="Open"/>
CONFIRMED PAYMENT	2020-07-02 08:01:37 <input type="button" value="Open"/>
GENERATED FORM5	2020-07-02 08:05:08 <input type="button" value="Open"/>
CONFIRMED/SIGNED FORM5 (BY STUDENT)	2020-07-02 08:10:46 <input type="button" value="Open confirmed form5"/>
CONFIRMED/SIGNED FORM5 (BY ADVISER)	No Record Yet
CONFIRMED FORM5 (BY COLLEGE)	No Record Yet

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



Confirmation of Form 5 by Program Adviser

On the Faculty Menu, the number next to the 'Sign/Confirm Student Form 5' button indicates the number of Form5 that the faculty needs to confirm. When the button is clicked, a list of all students with Form 5 that should be 'Signed/Confirmed' by the faculty will be displayed.

FACULTY FUNCTIONS
First Semester , A.Y. 2020-2021

PERSONAL ACCOUNT & DATA INFORMATION

- My Login Account
- My Personal Information
- My Schedule and Classlists
- My Service Record
- My Student Evaluation Results

ACADEMIC CONCERNS

- Submit Grades
- Submit Completion Grade
- Upload My Class Syllabus
- Finalize UPHSI Card

FOR ADVISING

- Validate Enlisted Subjects
- Student Record Management
- Sign/Confirm Student Form5 **1**
- View Class Offerings
- Endorse Graduation Application **0**
- View Graduation Application Status

To view the list the faculty should click on the 'Sign/Confirm Student Form5' button, specify the academic year and semester then click the View button.

Confirmation of Student Form5
Only student with confirmed/digitally signed Form5 will appear in the list

Select AY: 2020 - 2021
Select Semester: FIRST SEMESTER
View

Select Academic Year and Semester then Click on the View button to continue.

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



A list of all students assigned to the faculty will be displayed. Unconfirmed Form 5 has no entry under the 'Adviser Confirmation Details' column. Click the corresponding Confirm/Sign button to the student to confirm the Form 5.

Confirmation of Student Form5
Only student with confirmed/digitally signed Form5 will appear in the list

Select AY: 2020 - 2021 | Select Semester: FIRST SEMESTER | View

#	STUDENT ID	NAME	COURSE	UNIT	STUDENT CONFIRMED FORM5 ON	STUDENT CONFIRMATION DETAILS	ADVISER	ADVISER CONFIRMATION DETAILS	COLLEGE CONFIRMATION DETAILS	ACTION
1			B.S. IN COMPUTER SCIENCE	DPSM	2020-06-25 01:59:26	okay REF: 2151400129172450		2020-06-25 02:03:52 by REF: 2295632248774401 okay	2020-06-25 02:25:43 by REF: 6641449442067332 okay	VIEW
2			B.S. IN COMPUTER SCIENCE	DPSM	2020-07-02 08:10:46	REF: 4622573853501495				Confirm/Sign
3			B.S. IN COMPUTER SCIENCE	DPSM	2020-06-25 13:59:59	dasdfdsf REF: 1060440895343193		2020-06-25 14:01:20 by REF: 4330954253033555 ffdsfdfsdf	2020-06-25 14:02:42 by REF: 2491665731886079 dsdafsdfwfer	VIEW

NOTE:
• Click on the adjacent Confirm/Sign link to view the Form5 details and digitally sign Form5.

The Form 5 of the student will be displayed. The program adviser should review and check the accuracy of the Form 5. The program adviser may input Remarks on the field provided then click the 'Confirm/Sign Form 5' button to confirm the Form 5.



UP FORM5. UNIVERSITY OF THE PHILIPPINES VISAYAS CERTIFICATE OF REGISTRATION (REV. 05-2009)

First Semester, AY 2020-2021

STUDENT NUMBER	NAME (Last, Given, Middle)					COLLEGE	DEGREE	MAJOR	MINOR	YR LEVEL
						CAS	B.S. IN COMPUTER SCIENCE			2
COUNTRY OF CITIZENSHIP	GENDER	CIVIL STATUS	DATE OF BIRTH	PLACE OF BIRTH	DEGREE LEVEL	STUDENT TYPE	REGISTRATION STATUS	GRADUATING?		
Philippines	Female	Single	26 Aug 1999	OSIAS, KABACAN, COTABATO	Undergraduate	Regular	New Freshman	No		
SUBJECTS	SEC	UNITS	DAYS	TIME	ROOM	CLASS TYPE	LAB FEE	Tuition	AMOUNT DUE	AMOUNT LESS
CMSC 124	1	---	T F	1:00-2:30	B2-CL1	Lab	300.00	Miscellaneous	18000.00	PhP
CMSC 124	1	3.0	M Th	10:00-11:00	B1-CL2	Lec		Athletics	55.00	PhP
CMSC 128	1	3.0	T F	8:30-9:30	B1-CL2	Lec		Cultural	50.00	PhP
CMSC 128	3	---	T F	2:30-4:00	R109-CL4	Lab		Energy	250.00	PhP
CMSC 131	1	---	M Th	11:30-1:00	B2-CL1	Lab	300.00	Internet	260.00	PhP
CMSC 131	1	3.0	M Th	8:30-9:30	B1-CL2	Lec		Library	700.00	PhP
CMSC 134	1	3.0	M Th	4:00-5:30	B1-CL2	Lec		Medical	50.00	PhP
CMSC 141	1	3.0	W	9:00-12:00	B1-CL2	Lec		Registration	40.00	PhP
STAT 105	1	3.0	M Th	7:30-8:30	R104	Lec		Student Fund		
STAT 105	3	---	T F	11:30-1:00	B2-CL1	Lab		Community Chest	0.50	PhP
								Publication	40.00	PhP
								Student Council	6.00	PhP
								Laboratory Fee	600.00	PhP
								NSTP-CWTS / MS		
								Non-Citizen Fee		
								Entrance		
								Deposit		
								I.D. Fee		
								In Residence		
								TOTAL	20051.50	PhP
								Scholarship Total Fees Less		20051.50
								LOAN		
								AMOUNT PAYABLE		0.0
TOTAL NUMBER OF UNITS	18.0					IF UNDERLOAD, SPECIFY REASON				
ADVISER (Name and Signature)	STFAP BRACKET NUMBER					O.R. No. Date Amount Paid Collected By				
						SCHOLARSHIPS / PRIVILEGE Free Tuition and Other Fees				
PRESENT ADDRESS	ENCODED BY					ENCODED BY 2020-07-01 17:00:10				
TEL. NO.						I hereby certify that all the information given in this form are true and correct. In consideration of my admission to the UNIVERSITY OF THE PHILIPPINES and of the privileges of a student in this institution, I hereby promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College in which I am enrolled.				
EMAIL ADD.						I further certify that I have read the University of the Philippines' Privacy Notice for students and understand that for the UP System to carry out its mandate under the 1987 Constitution, the UP Charter and other laws, that the University must necessarily process my personal and sensitive personal information. Therefore, I grant my consent to and recognize the authority of the University to process my personal and sensitive personal information pursuant to the aforementioned Privacy Notice and other applicable laws.				
PARENT/GUARDIAN/SPOUSE ADDRESS						Signature Digitally signed by ARZAGON, ANGELIQUE MADEL FERRESE DEMOS on 2020-07-02 08:10:46 REF: 4822573853501495				
TEL. NO.										
NAME OF EMPLOYER										
ADDRESS										
TEL. NO.										

Remarks:

Confirm/Sign Form5

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



Once the Form 5 is confirmed, the details under the 'Adviser Confirmation Details' column will be updated.

Confirmation of Student Form5										
Only student with confirmed/digitally signed Form5 will appear in the list										
Select AY 2020 - 2021			Select Semester FIRST SEMESTER			View				
#	STUDENT ID	NAME	COURSE	UNIT	STUDENT CONFIRMED FORM5 ON	STUDENT CONFIRMATION DETAILS	ADVISER	ADVISER CONFIRMATION DETAILS	COLLEGE CONFIRMATION DETAILS	ACTION
1			B.S. IN COMPUTER SCIENCE	DPSM	2020-06-25 01:59:26	okay REF: 2151400129172450		2020-06-25 02:03:52 by REF: 2295632248774401 okay	2020-06-25 02:25:43 by REF: 6641449442067332 okay	VIEW
2			B.S. IN COMPUTER SCIENCE	DPSM	2020-07-02 08:10:46	REF: 4622573853501495		2020-07-02 08:17:27 by REF: 3534153303370713		VIEW
3			B.S. IN COMPUTER SCIENCE	DPSM	2020-06-25 13:59:59	dasdfdsf REF: 1060440895343193		2020-06-25 14:01:20 by REF: 4330954253033555 ffdsfdtsdf	2020-06-25 14:02:12 by REF: 2491665731886079 dsdadsdftrwr	VIEW

NOTE:
• Click on the adjacent Confirm/Sign link to view the Form5 details and digitally sign Form5.

On the student menu, the enrollment status on the 'Confirmed/Signed Form 5 (By Adviser)' will be updated. The confirmed Form 5 may be viewed by clicking the 'Open' button.

Student ID :
Name :
Degree Program : B.S. in Computer Science

ENROLLMENT STATUS FIRST SEMESTER, 2020-2021

LATEST VALIDATED SUBJECT/S	2020-07-02 07:55:13 by
GENERATED STATEMENT OF ACCOUNT	2020-07-02 08:01:37 <input type="button" value="Open"/>
CONFIRMED PAYMENT	2020-07-02 08:01:37 <input type="button" value="Open"/>
GENERATED FORM5	2020-07-02 08:05:08 <input type="button" value="Open"/>
CONFIRMED/SIGNED FORM5 (BY STUDENT)	2020-07-02 08:10:46 <input type="button" value="Open confirmed form5"/>
CONFIRMED/SIGNED FORM5 (BY ADVISER)	2020-07-02 08:17:27 by <input type="button" value="Open"/>
CONFIRMED FORM5 (BY COLLEGE)	No Record Yet

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



A digital signature of the program adviser will be generated signifying that the program adviser has reviewed the Form 5 and confirmed its correctness.

Form5 Confirmation



UP FORM5. UNIVERSITY OF THE PHILIPPINES VISAYAS CERTIFICATE OF REGISTRATION (REV. 05-2009)

First Semester, AY 2020-2021

STUDENT NUMBER		NAME (Last, Given, Middle)				COLLEGE	DEGREE	MAJOR	MINOR	YR LEVEL		
COUNTRY OF CITIZENSHIP		GENDER	CIVIL STATUS	DATE OF BIRTH	PLACE OF BIRTH	DEGREE LEVEL	STUDENT TYPE	REGISTRATION STATUS		GRADUATING?		
Philippines		Female	Single	26 Aug 1999	OSIAS, KABACAN, COTABATO	Undergraduate	Regular	New Freshman		No		
SUBJECTS		SEC	UNITS	DAYS	TIME	ROOM	CLASS TYPE	LAB FEE	AMOUNT DUE	AMOUNT LESS		
CMSC 124	1	---	3.0	T F	1:00-2:30	B2-CL1	Lab	300.00	18000.00	PhP		
CMSC 124	1	---	3.0	M Th	10:00-11:00	B1-CL2	Lec		55.00	PhP		
CMSC 128	1	---	3.0	T F	8:30-9:30	B1-CL2	Lec		50.00	PhP		
CMSC 128	3	---	3.0	T F	2:30-4:00	R109-CL4	Lab		250.00	PhP		
CMSC 131	1	---	3.0	M Th	11:30-1:00	B2-CL1	Lab	300.00	700.00	PhP		
CMSC 131	1	---	3.0	M Th	8:30-9:30	B1-CL2	Lec		250.00	PhP		
CMSC 134	1	---	3.0	M Th	4:00-5:30	B1-CL2	Lec		50.00	PhP		
CMSC 141	1	---	3.0	W	9:00-12:00	B1-CL2	Lec		40.00	PhP		
STAT 105	1	---	3.0	M Th	7:30-8:30	R104	Lec					
STAT 105	3	---	3.0	T F	11:30-1:00	B2-CL1	Lab					
									Tuition			
									Miscellaneous			
									Athletics			
									Cultural			
									Energy			
									Internet			
									Library			
									Medical			
									Registration			
									Student Fund			
									Community Chest			
									Publication			
									Student Council			
									Laboratory Fee			
									NSTP-CWTS / MS			
									Non-Citizen Fee			
									Entrance			
									Deposit			
									I.D. Fee			
									In Residence			
									TOTAL	20051.50	PhP	
									Scholarship Total Fees Less		0.00	PhP
									LOAN			
									AMOUNT PAYABLE	0.0		
TOTAL NUMBER OF UNITS				IF UNDERLOAD, SPECIFY REASON								
18.0												
ADVISER (Name and Signature)				STAF BRACKET NUMBER				O.R. No. Date Amount Paid Collected By				
Digitally signed by [Signature] on 2020-07-02 08:17:27 REF:3534153303370713								SCHOLARSHIPS / PRIVILEGE Free Tuition and Other Fees				
PRESENT ADDRESS				ENCODED BY				ENCODED BY [Signature] on 2020-07-01 17:00:10				
TEL. NO.								<p>I hereby certify that all the information given in this form are true and correct. In consideration of my admission to the UNIVERSITY OF THE PHILIPPINES and of the privileges of a student in this institution, I hereby promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College in which I am enrolled.</p> <p>I further certify that I have read the University of the Philippines' Privacy Notice for students and understand that for the UP System to carry out its mandate under the 1987 Constitution, the UP Charter and other laws, that the University must necessarily process my personal and sensitive personal information. Therefore, I grant my consent to and recognize the authority of the University to process my personal and sensitive personal information pursuant to the abovementioned Privacy Notice and other applicable laws.</p>				
EMAIL ADD.												
PARENT/GUARDIAN/SPOUSE ADDRESS												
TEL. NO.								Signature: Digitally signed by [Signature] on 2020-07-02 08:10:46 REF:4822573853501495				
NAME OF EMPLOYER												
ADDRESS												
TEL. NO.												

The OCS/Division staff can now accept/confirm the finished Form5 to officially tag student as enrolled.

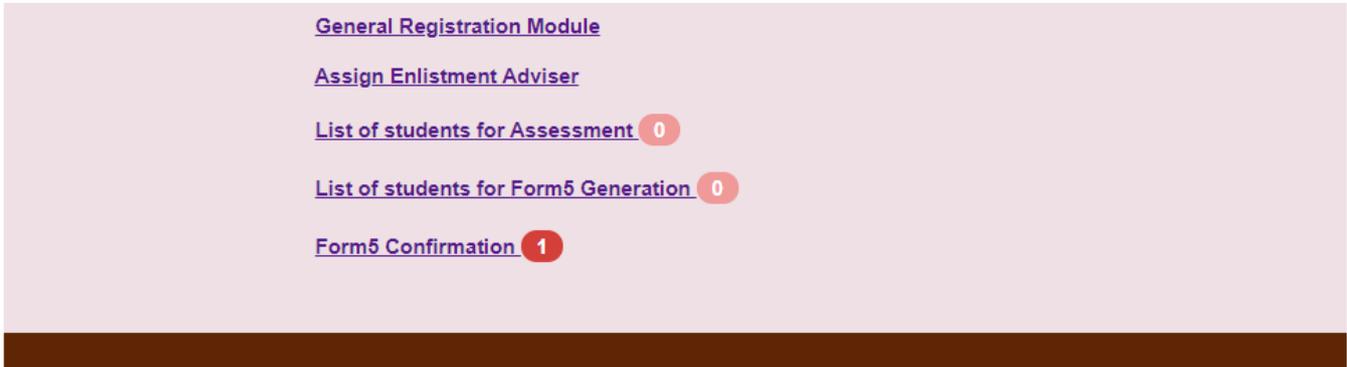
ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



Confirmation of Form 5 by OCS/Division Staff

On the OCS/Division Staff menu, the 'Form 5 Confirmation' link will display a list of all students with Form 5 that should be accepted/confirmed by the OCS/Division staff to officially tag student as enrolled.



Click on the 'Form 5 Confirmation' link and specify the academic year, semester, and college then click the 'View' button.

Confirmation of Student Form5

Only student with generated Form5 will appear in the list

Select AY

Select Semester

Select College

Select Academic Year and Semester then Click on the View button to continue.

A list of all students under the specified college will be displayed. Unaccepted/unconfirmed Form 5 has no details under the 'College Confirmation Details' column. Click the 'Accept' button corresponding to the student to accept the Form 5.

Confirmation of Student Form5

Only student with generated Form5 will appear in the list

Select AY

Select Semester

Select College

#	STUDENT ID	NAME	COURSE	UNIT	STUDENT CONFIRMED FORM5 ON	STUDENT CONFIRMATION DETAILS	ADVISER	ADVISER CONFIRMATION DETAILS	COLLEGE CONFIRMATION DETAILS	ACTION
1			B.S. IN COMPUTER SCIENCE	DPSM	2020-06-25 01:59:26	okay REF: 2151400129172450		2020-06-25 02:03:52 by REF: 2295632248774401 okay	2020-06-25 02:25:43 by REF: 6641449442067332 okay	<input type="button" value="VIEW"/>
2			B.S. IN COMPUTER SCIENCE	DPSM	2020-06-25 15:00:42	Maritess REF: 5749935549158764		2020-06-25 15:01:26 by REF: 4453829348003085 Hannah	2020-06-25 15:02:46 by REF: 5530749290445387	<input type="button" value="VIEW"/>
3			B.S. IN COMPUTER SCIENCE	DPSM	2020-07-02 08:10:46	REF: 4622573853501495		2020-07-02 08:17:27 by REF: 3534153303370713		<input type="button" value="Accept"/>
4			B.S. IN COMPUTER SCIENCE	DPSM	2020-06-25 13:59:59	dasdfdsf REF: 1060440895343193		2020-06-25 14:01:20 by REF: 4330954253033555 ffsdfdsf	2020-06-25 14:02:42 by REF: 2491665731886079 dsdafsadfrwer	<input type="button" value="VIEW"/>

NOTE:

- Click on the adjacent Accept link to view the Form5 details and accept the confirmed form5.

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



The Form 5 of the student will be displayed. The staff should review and check the accuracy of the Form 5. The staff may input Remarks on the field provided then click the 'Confirm Form 5' button to confirm the Form 5.

Form5 Confirmation

UP FORM5, UNIVERSITY OF THE PHILIPPINES VISAYAS CERTIFICATE OF REGISTRATION (REV. 05-2009)

First Semester, AY 2020-2021

STUDENT NUMBER		NAME (Last, Given, Middle)			COLLEGE	DEGREE	MAJOR	MINOR	YR LEVEL
Philippines		Female			Civil Status	Undergraduate	B. S. IN COMPUTER SCIENCE		2
Philippines		Single			DATE OF BIRTH	STUDENT TYPE	REGISTRATION STATUS		GRADUATING?
26 Aug 1999		OSIAS, KABACAN, COTABATO			Regular	New Freshman		No	

SUBJECTS	SEC	UNITS	DAYS	TIME	ROOM	CLASS TYPE	LAB FEE	Tuition	AMOUNT DUE	AMOUNT LESS
CMSC 124	1	---	T F	1:00-2:30	B2-CL1	Lab	300.00	Miscellaneous	18000.00	PhP
CMSC 124	1	3.0	M Th	10:00-11:00	B1-CL2	Lec		Athletics	55.00	PhP
CMSC 128	1	3.0	T F	8:30-9:30	B1-CL2	Lec		Cultural	50.00	PhP
CMSC 128	3	---	T F	2:30-4:00	R109-CL4	Lab		Energy	250.00	PhP
CMSC 131	1	---	M Th	11:30-1:00	B2-CL1	Lab	300.00	Internet	260.00	PhP
CMSC 131	1	3.0	M Th	8:30-9:30	B1-CL2	Lec		Library	700.00	PhP
CMSC 134	1	3.0	M Th	4:00-5:30	B1-CL2	Lec		Medical	50.00	PhP
CMSC 141	1	3.0	W	9:00-12:00	B1-CL2	Lec		Registration	40.00	PhP
STAT 105	1	3.0	M Th	7:30-8:30	R104	Lec		Student Fund		
STAT 105	3	---	T F	11:30-1:00	B2-CL1	Lab		Community Chest	0.50	PhP
								Publication	40.00	PhP
								Student Council	5.00	PhP
								Laboratory Fee	600.00	PhP
								NSTP-CWTS / MS		
								Non-Citizen Fee		
								Entrance		
								Deposit		
								I.D. Fee		
								In Residence		
								TOTAL	20051.50	PhP
								Scholarship Total Fees Less		20051.50 PhP
								LOAN		
								AMOUNT PAYABLE	0.0	

TOTAL NUMBER OF UNITS: **18.0** IF UNDERLOAD, SPECIFY REASON: _____

ADVISER (Name and Signature): _____ on 2020-07-02 08:17:27 REF:3534153303370713 STAFF BRACKET NUMBER: _____

PRESENT ADDRESS: _____ TEL. NO.: _____ EMAIL ADD.: _____

PARENT/GUARDIAN/SPOUSE ADDRESS: _____ TEL. NO.: _____

NAME OF EMPLOYER ADDRESS: _____ TEL. NO.: _____

SCHOLARSHIPS / PRIVILEGE: **Free Tuition and Other Fees**

ENCODED BY: _____ on 2020-07-01 17:00:10

I hereby certify that all the information given in this form are true and correct. In consideration of my admission to the UNIVERSITY OF THE PHILIPPINES and of the privileges of a student in this institution, I hereby promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College in which I am enrolled.

I further certify that I have read the University of the Philippines' Privacy Notice for students and understand that for the UP System to carry out its mandate under the 1987 Constitution, the UP Charter and other laws, that the University must necessarily process my personal and sensitive personal information. Therefore, I grant my consent to and recognize the authority of the University to process my personal and sensitive personal information pursuant to the abovementioned Privacy Notice and other applicable laws.

Signature: _____ on 2020-07-02 08:10:46 REF:4622573853501495

Remarks:

[Confirm Form5](#)

Once the Form 5 is confirmed, the details under the 'College Confirmation Details' column will be updated.

Confirmation of Student Form5

Only student with generated Form5 will appear in the list

Select AY

2020 - 2021 ▼

Select Semester

FIRST SEMESTER ▼

Select College

COLLEGE OF ARTS AND SCIENCES ▼

[View](#)

#	STUDENT ID	NAME	COURSE	UNIT	STUDENT CONFIRMED FORM5 ON	STUDENT CONFIRMATION DETAILS	ADVISER	ADVISER CONFIRMATION DETAILS	COLLEGE CONFIRMATION DETAILS	ACTION
1			B.S. IN COMPUTER SCIENCE	DPSM	2020-06-25 01:59:26	okay REF: 2151400129172450		2020-06-25 02:03:52 by REF: 2295632248774401 okay	2020-06-25 02:25:43 by REF: 6641449442067332 okay	VIEW
2			B.S. IN COMPUTER SCIENCE	DPSM	2020-06-25 15:00:42	Maritess REF: 5749935549158764		2020-06-25 15:01:26 by REF: 4453829348003085	2020-06-25 15:02:46 by REF:	VIEW
3			B.S. IN COMPUTER SCIENCE	DPSM	2020-07-02 08:10:46	REF: 4622573853501495		2020-07-02 08:17:27 by REF: 3534153303370713	2020-07-02 08:22:44 by REF: 2541287063503834	VIEW
4			B.S. IN COMPUTER SCIENCE	DPSM	2020-06-25 13:59:59	dasdfdsf REF: 1060440895343193		2020-06-25 14:01:20 by REF: 433095425303355 ffsdfdsf	2020-06-25 14:03:43 by REF: 2491665731886079 dsdfadsf	VIEW

ONLINE ENROLLMENT PROCESS

Office of the University Registrar (OUR)
Computerized Registration and Student Information System (CRSIS)



On the student menu, the enrollment status on the 'Confirmed Form 5 (By College)' will be updated.

Student ID : [REDACTED]
Name : [REDACTED]
Degree Program : B.S. in Computer Science

ENROLLMENT STATUS
FIRST SEMESTER, 2020-2021

LATEST VALIDATED SUBJECT/S	2020-07-02 07:55:13 by [REDACTED]
GENERATED STATEMENT OF ACCOUNT	2020-07-02 08:01:37 <input type="button" value="Open"/>
CONFIRMED PAYMENT	2020-07-02 08:01:37 <input type="button" value="Open"/>
GENERATED FORM5	2020-07-02 08:05:08 <input type="button" value="Open"/>
CONFIRMED/SIGNED FORM5 (BY STUDENT)	2020-07-02 08:10:46 <input type="button" value="Open confirmed form5"/>
CONFIRMED/SIGNED FORM5 (BY ADVISER)	2020-07-02 08:17:27 by [REDACTED] <input type="button" value="Open"/>
CONFIRMED FORM5 (BY COLLEGE)	2020-07-02 08:22:44 by [REDACTED] REF:2541287063503834

The student is now officially enrolled in all classes reflected in his/her form5.