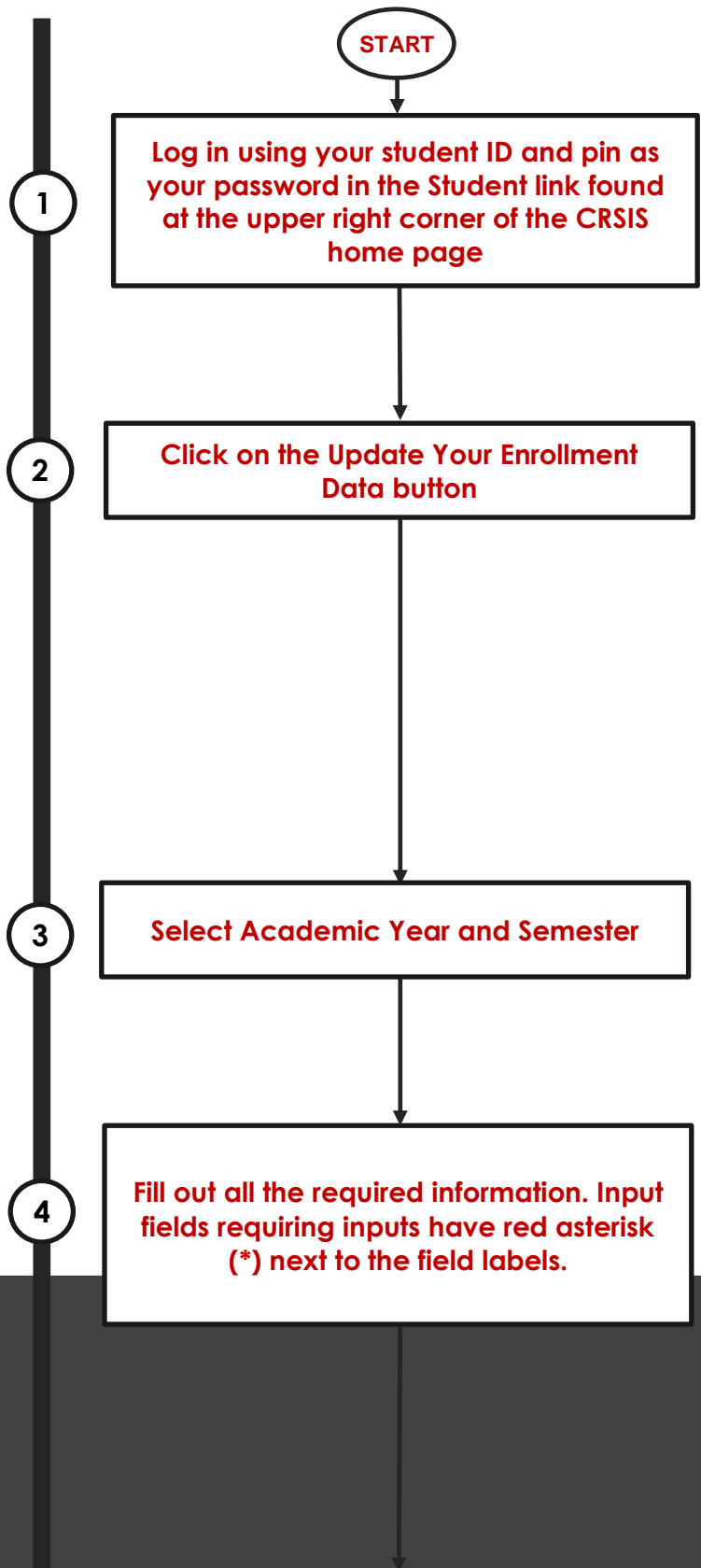


Incoming First Year Students' Directory Confirmation Procedure



Computerized Registration and Student Information System



Incoming First Year Students' Directory Confirmation Procedure



Computerized Registration and Student Information System

5

Click on the Save to Database button to finish updating of your profile.

I hereby certify that all the information given in this form are **true** and **correct**. In consideration of my admission to the UNIVERSITY OF THE PHILIPPINES and of the privileges of a student in this institution, I hereby promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College in which I am enrolled.

I further certify that I have read the University of the Philippines' Privacy Notice for Students and understand that for the UP System to carry out its mandate under the 1987 Constitution, the UP Charter, and other laws, that the University must necessarily process my personal and sensitive personal information. Therefore, I recognize the authority of the University of the Philippines to process my personal and sensitive personal information, pursuant to the UP Privacy Notice and applicable laws.

SAVE TO DATABASE

6

A notification on top of your account's menu will appear indicating that you have successfully updated your personal data.

Click on the Confirm Student Directory button at the bottom part of your account's menu.

Your enrollment data has been successfully updated...

First Semester, A.Y. 2020-2021

PERSONAL DATA

My Login Account

My Personal Information

My Existing Accountability

My Class Syllabus

My Study Plan

My Schedule, Grades & Checklist

APPS

Evaluate Teacher (Disabled)

Evaluate Teacher (Pilot Testing 2017) (Disabled)

Graduation Application

REGISTRATION

Confirm Subjects

My Current Enrollment Status

Confirm Student Directory

7

Click on the Confirm and Sign Directory button.

U.P. VISAYAS STUDENT DIRECTORY				
STUDENT NUMBER	NAME (Family, Given, Middle)	COLLEGE	DEGREE PROGRAM	MAJOR
SEX <input type="checkbox"/> Male <input type="checkbox"/> Female	CIVIL STATUS <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced / Separated	CITIZENSHIP <input type="checkbox"/> Filipino <input type="checkbox"/> Foreign	E-MAIL	DATE OF BIRTH
PRESENT ADDRESS	TEL. NO.	HOME OR PROVISIONAL ADDRESS	TEL. NO.	
NAMES AND ADDRESS OF SCHOOLS FROM WHICH GRADUATED/ATTENDED SACRED HEART SCHOOL - ATENEO DE CEBU - HABELLANA ST. CANDUMAN MANDAUJE CITY CEBU		DATE OF GRADUATION/YEAR EARNED 2019		
FATHER	NAME	ADDRESS AND TEL. NO.	OCCUPATION	
MOTHER	NAME	ADDRESS AND TEL. NO.	OCCUPATION	
GUARDIAN	NAME	ADDRESS AND TEL. NO.	OCCUPATION	
SPOUSE	NAME	ADDRESS AND TEL. NO.	OCCUPATION	
PERSON TO BE NOTIFIED IN CASE OF EMERGENCY				
STUDENT PLEDGE				
I hereby certify that all the information given in this form are true and correct. In consideration of my admission to the UNIVERSITY OF THE PHILIPPINES and of the privileges of a student in this institution, I hereby promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College in which I am enrolled.				
I further certify that I have read the University of the Philippines' Privacy Notice for students and understand that for the UP System to carry out its mandate under the 1987 Constitution, the UP Charter and other laws, that the University must necessarily process my personal and sensitive personal information. Therefore, I grant my consent to and recognize the authority of the University to process my personal and sensitive personal information pursuant to the abovementioned Privacy Notice and other applicable laws.				
				SIGNATURE OF STUDENT

Confirm and Sign Directory

Incoming First Year Students' Directory Confirmation Procedure

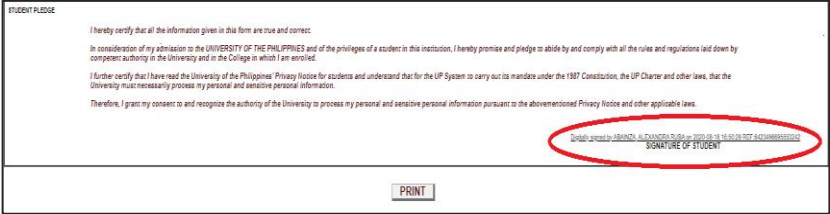


Computerized Registration and Student Information System

8

After the Confirm and Sign button is clicked, a digital code will appear on the student signature portion of the student directory. Student has an option to have a printed copy by clicking the **PRINT** button.

Click on the **Back** link at the upper right corner of the page to finish the confirmation.



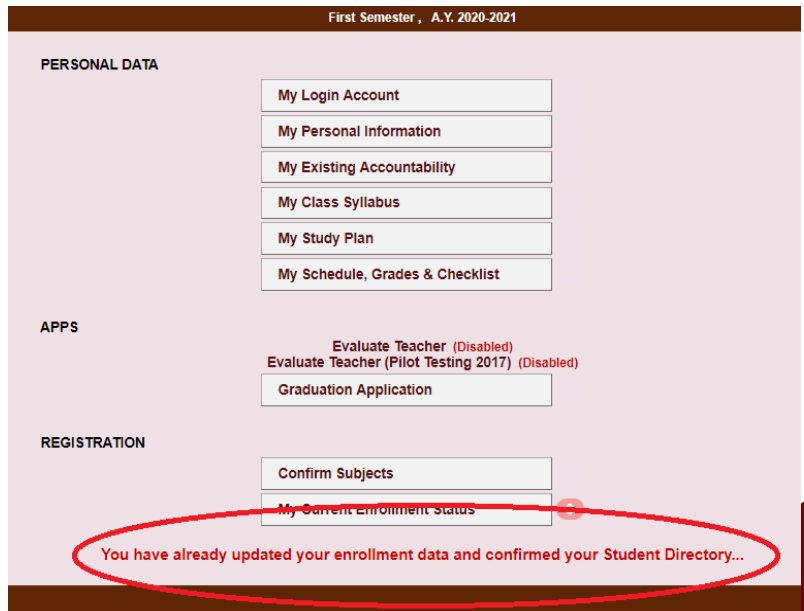
9

A notification text at the bottom part of your account's menu will appear indicating that you have successfully updated your personal information and has confirmed your Student Directory.

You may now proceed with your enrollment. Check on the status of your enrollment by clicking on the My Current Enrollment Status button in your account's menu.

Refer to the online enrollment manual for the steps to follow during the enrollment period.

Take note of the schedule of enrollment that is posted in the CRSIS home page



END