

CROSS REGISTRATION (TO OTHER INSTITUTION)

The University of the Philippines shall give no credit for any course taken by any of its students in any other university, college, or school unless the taking of such course was expressly authorized by the Vice-President for Academic Affairs [Under E.O. No. 1 dated 13 March 1984 and EO No. 2 dated 14 March 1984, the authority of the Vice President for Academic Affairs specified therein has been delegated to Chancellors. (UPD Faculty Manual 2003) However, the authority of the Chancellor has been delegated to the University Registrar per Memorandum FN 90-12 dated 07 Mar 1990] on the recommendation of the Dean concerned. The authorization shall be in writing to be recorded by the University Registrar or by his representative, and shall specifically describe the subjects authorize. [Art 336, amended at these BOR meetings: 790th, 19 December 1969 and 861st, 29 May 1975]

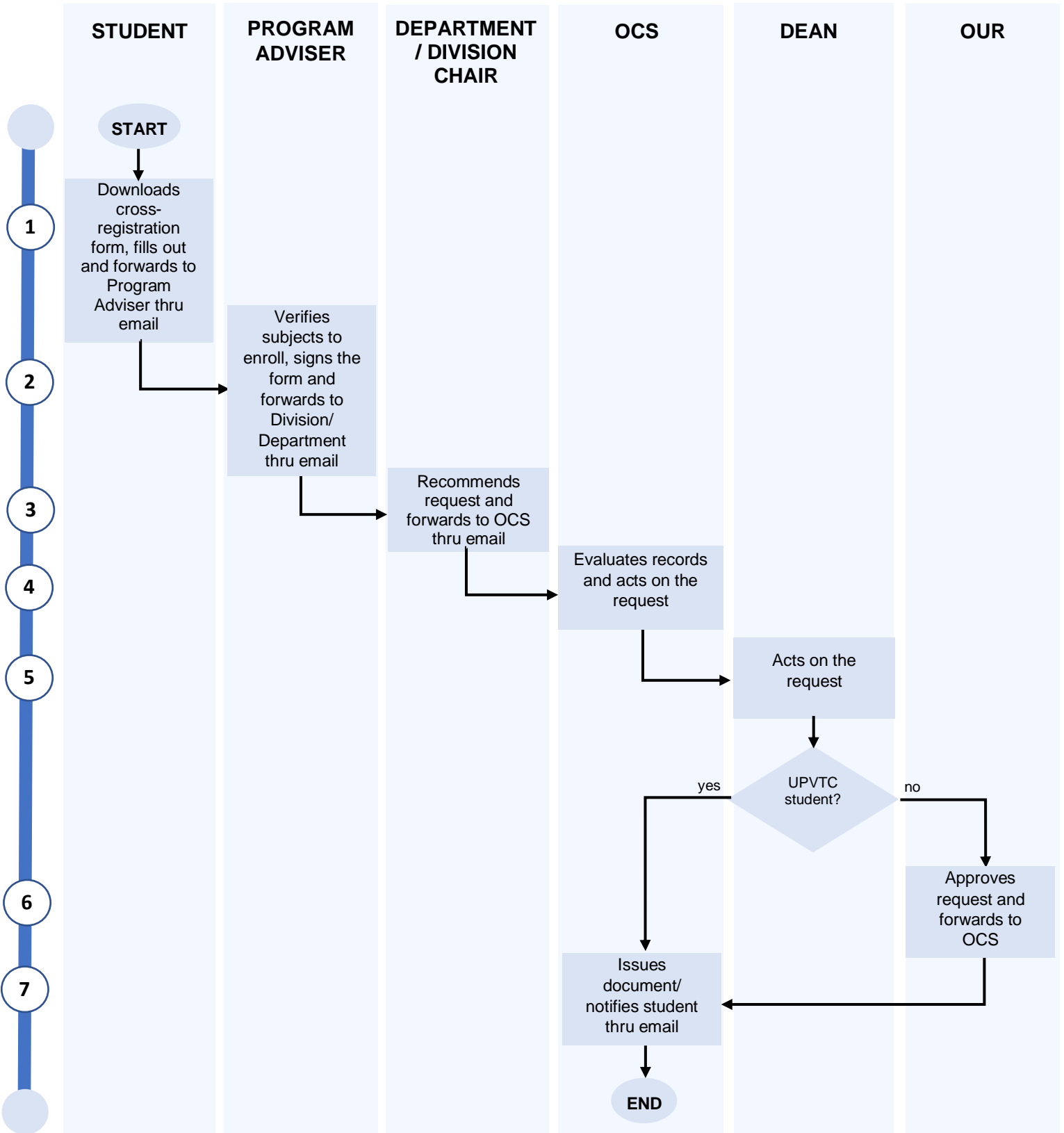
Courses taken outside the University are subject to validation.

NOTE:

Cross-registration to another institution may be authorized if the student is graduating and the course necessary for graduation is not being offered in UP Visayas in that particular semester. It is up to the Program Adviser, Division/Department Chair, and the College Dean to determine the equivalence of the course in the other institution to the course in UPV before they recommend approval of the cross-registration.



Cross Registration (to other Institution)



Notes:

- 1) Credits for the cross enrolled subjects will only be granted upon passing of validation examination to be conducted by the concerned Division/Department at UP Visayas
- 2) The Permit to Cross Register to other State Universities/Colleges/Schools is printed in bond paper

UNIVERSITY OF THE PHILIPPINES VISAYAS
REQUEST TO CROSS REGISTER TO OTHER SCHOOL

(Date)

STUDENT NO.: _____

NAME: _____ CONTACT NO.: _____

E:MAIL: _____ COLLEGE: _____

DEGREE PROGRAM: _____ YEAR LEVEL: _____

I would like to request permission to cross-enroll at _____
_____ for the _____ Semester/Term AY _____ for the
following reasons:

Requested Subject/s			Equivalent Subject/s at UP Visayas		Adviser's Validation
Course No.	Course Title	Units	Course No.	Units	

Signature

Note: Credit for the cross-registered course/s will only be granted upon passing of validation examination to be conducted by the concerned Division or Department at UP Visayas.

Home Unit Approval:

Host Unit Approval:

Division/Department Chair (Date)

Division/Department Chair (Date)

Dean (Date)

Dean (Date)

University Registrar (Date)

University Registrar (Date)

(Please cut and mail to OUR, UPV)

(Date)

THE UNIVERSITY REGISTRAR
U.P. Visayas
5023 Miagao, Iloilo

This is to certify that _____, a cross registrant from
UP Visayas is officially enrolled in _____ for _____ units
this _____ Semester/Term AY _____ in the College of
_____.

Signature over printed name
University Registrar

Name of Accepting School