

APPLICATION FOR ADMISSION TO UPV DORMITORIES
MIDYEAR _____

2x2 Photo

(To be filled-up by the Dormitory Manager):

Applicant No.		Date received:		Received by:	
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A. Applicant's Information

Name of Applicant	<i>(Family Name)</i>	<i>(Given Name)</i>	<i>(Middle Name)</i>	
Student Number			Please indicate no. of units to be enrolled this sem:	
Course/Degree Program			Graduating ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Year Level			Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female
Permanent Address				
Present Address				
Mobile Number			Birthday	
Landline Number			Facebook:	
Email Address				

B. Family/Household Information

Name of Father	<i>(Family Name)</i>	<i>(Given Name)</i>	<i>(Middle Name)</i>	
Address				
Occupation			Status of Father	
Agency / Company				
Landline Number			Mobile Number	
Name of Mother	<i>(Family Name)</i>	<i>(Given Name)</i>	<i>(Middle Name)</i>	
Address				
Occupation			Status of Mother	
Agency / Company				
Landline Number			Mobile Number	
Are you a UP-dependent?	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Who among the following family members are co-residing with you?				
<input type="checkbox"/> Father / Stepfather	<input type="checkbox"/> Brothers / Stepbrothers,	No.:		
<input type="checkbox"/> Mother / Stepmother	<input type="checkbox"/> Sister / Stepsisters,	No.:		
<input type="checkbox"/> Legal Guardian	<input type="checkbox"/> Others,	No.:		
Total members of your family co-residing with you:				

C. Guardian's Information

*Note: The designated guardian shall be able to come **WITHIN ONE HOUR** upon notice especially in emergency cases. The name of the legal guardian must be the same with the one submitted to the Health Services Unit (HSU) and the Office of the University Registrar*

Name of designated guardian while studying at UPV	<i>(Family Name)</i>	<i>(Given Name)</i>	<i>(Middle Name)</i>	
Relation with the student-applicant				
Address of Designated Guardian				
Landline Number			Mobile Number	

D. Financial Assistance and Scholarships

1. Who contribute/s in meeting the family expenses?

<input type="checkbox"/> Parents	Annual Gross Income of Father:	Php			
	Annual Gross Income of Mother:	Php			
<input type="checkbox"/> Siblings	Amount they contribute annually:	Php			
<input type="checkbox"/> Relatives	Amount they contribute annually:	Php			
<input type="checkbox"/> Self	Amount	Php			
<input type="checkbox"/> Scholarship/sponsor, other than SLAS, please specify:					
	How much do you receive as support annually?	Php			
<input type="checkbox"/> Others, please specify:					
	How much do you receive as support annually?	Php			

2. What are the sources of income of your household? <i>(select all that apply)</i>				
<input type="checkbox"/> Salary or wages	<input type="checkbox"/> Real Estate Rental	<input type="checkbox"/> Pensions	<input type="checkbox"/> Others	
<input type="checkbox"/> Business	<input type="checkbox"/> Remittances from abroad	<input type="checkbox"/> Farm/haciendas/fishponds		
3. Have you applied for the UP Student Learning Assistance System (SLAS) online (for undergraduate students)?				
<input type="checkbox"/> Yes, indicate the latest bracket assignment	<input type="checkbox"/> No			
E. Others				
1. Are you a Person with Disability?	<input type="checkbox"/> Yes (please submit scanned PWD ID or medical certificate)	<input type="checkbox"/> No		
2. Where did you stay during the last semester(_____)				
3. Have you stayed in any UPV Dormitory prior to this application?	<input type="checkbox"/> Yes, please indicate number of semester(s):			
	<input type="checkbox"/> No			
Name of dormitory(ies)		Period (First/Second Semester, Academic Year)		
F. References				
Name		Contact Number		
G. For graduate students, please indicate your preferred type of room accommodation according to priority (granting of slots is subject to availability of space):				
Room type	Monthly Rate	Choice		
		1st	2nd	3rd
Regular room (four-person occupancy)	P800/person + appliance fees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Regular room (double occupancy)	P1,500/person + appliance fees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aircon room (single occupancy; <i>priority for foreign students</i>)	P2,500/person + appliance fees + electricity charges for aircon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I. Certification and Consent				
<i>This consent enables the Residential Services Unit (RSU) to comply with R.A. 10173, otherwise known as the Data Privacy Act of 2012. (Put a check mark on the chosen responses).</i>				
<i>I am giving consent to the processing of my personal and sensitive personal information contained in this form and in documents submitted for my dormitory application to enable the University of the Philippines Visayas to:</i>				
<i>a) verify my identity, prevent fraud, process my application, and determine whether I am qualified to avail of its residential services;</i>				
	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
<i>b) conduct research using non identifiable information in order to study the effectiveness of the University's student services and assess how to improve the systems for the selection and accommodation of students in the University dormitories.</i>				
	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
<i>I certify that the information provided in this form is true and correct. I understand that any misinformation and/or withholding of information will automatically disqualify my application.</i>				
Signature over printed name of the applicant		Date		
Please attach applicable requirements:				
• 2x2 ID picture (colored)				
• 1 Long cream folder with fastener				
Upon admission, please submit the following documents				
• Midyear Registration Form / Form 5 (to be submitted after enrollment)				
• Certification of Guardianship (notarized, photocopy)				
• Undertaking and Waiver (notarized, photocopy)				
• Official Receipt				
REMINDERS:				
1) Only applications with complete requirements and submitted on the <u>prescribed cut-off date</u> shall be processed. Applicants who are dependents of UPV and those covered with MOA which binds UPV to provide accommodation shall be given a priority slot only for the First Semester or Second Semester but should comply with the application requirements and process (application form, interview, etc.). However, just like the other residents, eligibility for accommodation for the succeeding semesters shall be subject to the retention policy of the Dormitory.				
2) Applications of those who have been subjected to disciplinary action from previous dorm accommodations will be referred for further evaluation.				
3) Take note that cooking, laundry, and ironing are prohibited in the dormitories. Tricycle fare (current student rate) within the UPV Miagao campus is Php13.00 per person, for five (5) passengers per trip.				