

## CONDUCT OF SPECIAL PROBLEM AND THESIS DEFENSE

### *Special Problem*

After the student's draft has been positively evaluated by the Special Problem Committee, the student in consultation with Adviser will arrange the schedule for the oral presentation and defense. It is recommended that the oral presentation and defense be scheduled at least one month prior to the Graduate Faculty Assembly meeting, which will approve the student's graduation.

The Special Problem Adviser assumes the role of Chairperson for the Special Problem Committee during the defense. In order to pass the Special Problem defense, the student must not receive more than one negative vote from the Committee Members.

Within one week following the defense, the Chairperson of the Special Problem Committee is responsible for submitting the results to the respective Division/Department/Institute

### *Master's Thesis*

Upon the successful evaluation of the student's thesis draft by the Thesis Committee, the student in consultation with the thesis adviser applies for the thesis examination. It is important to schedule the oral presentation and defense at least one month before the Graduate Faculty Assembly meeting, as it is necessary for the approval of the student's graduation. This recommendation will be made by the Thesis Committee and will be subject to the action of the Dean of the UPV Graduate School.

The thesis examination will be conducted by the Thesis Committee, including the participation of the External Critic. During the oral examination in the thesis defense, the student will present his/her thesis to the Thesis Committee and the External Critic. To successfully pass the oral examination, the student must not receive more than one negative vote from the committee members.

Within one week after the examination, the Chairperson of the Thesis Committee is responsible for reporting the results to the Dean.

Attached is the flowchart outlining the process for conducting the special problem and thesis defense, along with the accompanying form that requires completion.

### Conduct of Special Problem, Thesis Proposal and Final Defense



