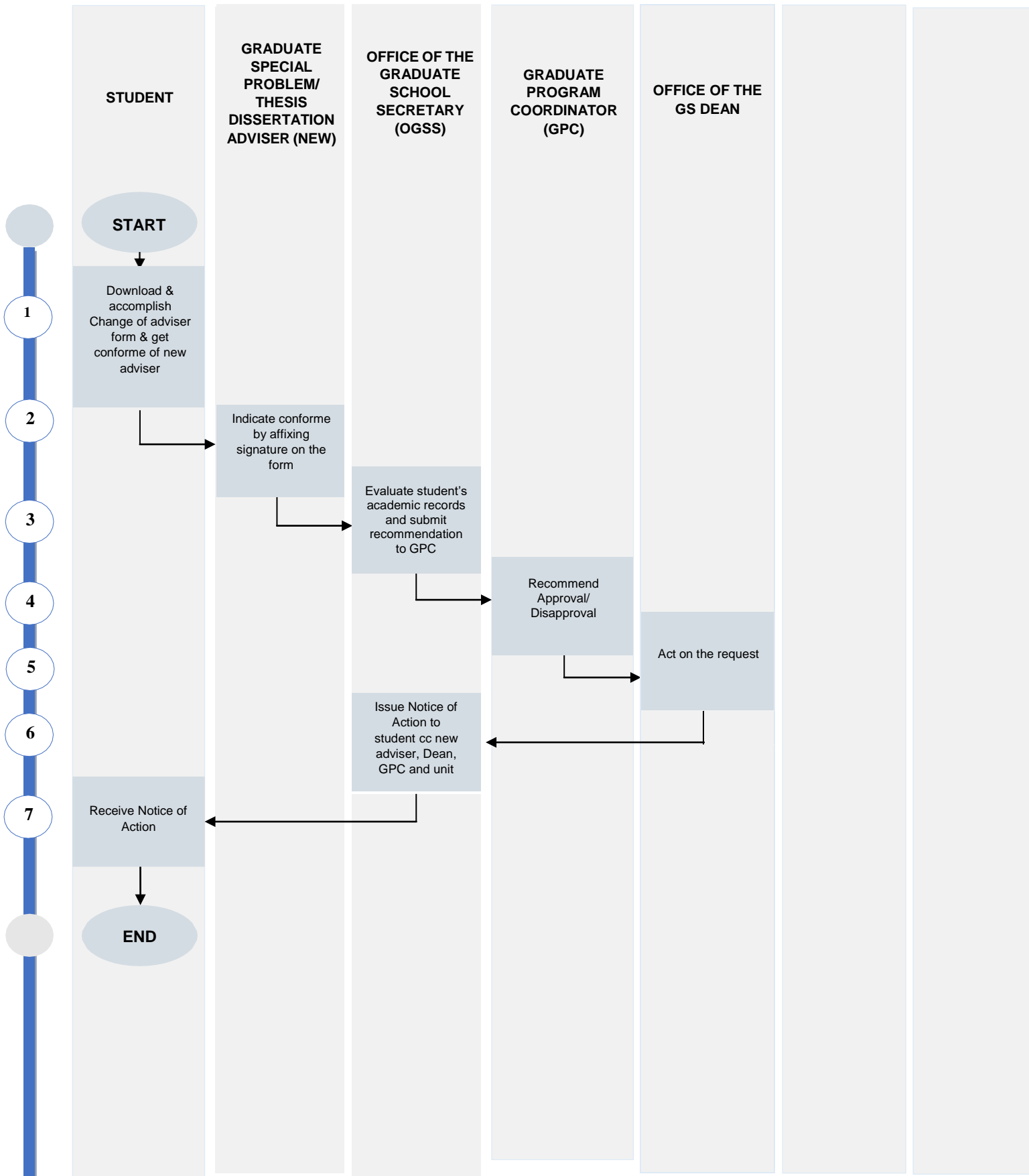


CHANGE OF SPECIAL PROBLEM, THESIS, OR DISSERTATION ADVISER

Various circumstances can arise that require the selection of a new adviser. These circumstances may include instances where an advisor departs from the university, when a student's research interests shift, when there is a change in the dynamics of the faculty-student relationship, or when the research or mentoring arrangement is not aligned with the student's needs. In the event that such a change becomes necessary, it is important for the student to adhere to the prescribed processes and complete the required forms as specified by the institution. This ensures a smooth transition and facilitates the appointment of a suitable adviser for the student's academic and research pursuits.

Please find attached the advising and mentoring flowchart along with the corresponding prescribed forms.

Change of Special Problem/Thesis/Dissertation Adviser





UNIVERSITY OF THE PHILIPPINES VISAYAS
GRADUATE SCHOOL
 General Luna St., 5000 Iloilo City, Philippines
 Telefax No. (033) 337-7982
 Email Address: gs-secretary.upvisayas@up.edu.ph



REQUEST FOR CHANGE OF SPECIAL PROBLEM/THESIS/DISSERTATION ADVISER

 Date

The Dean
 Graduate School
 UP Visayas
 Iloilo City

Dear Sir/Madam:

I would like to request approval for the change of my (please check box)

- Special Problem Adviser
 Thesis Adviser
 Dissertation Adviser

From: _____ to: _____
 (Name of Current Adviser) (Name of New Adviser)

Reasons for Change: _____

The title of my special problem/ thesis/dissertation is

Truly yours,

Signature of Student over Printed Name

Degree Program: _____

Email Address: _____

Contact Number: _____

Conforme:

Signature of New Adviser over Printed Name

Recommendation: Approval/Disapproval

Recommendation: Approval/Disapproval

 Graduate School Secretary

 Graduate Program Coordinator

ACTION: Approved/Disapproved

 Graduate School Dean