



UNIVERSITY OF THE PHILIPPINES VISAYAS

ADMISSION GUIDE

**FOR INCOMING FIRST-YEAR STUDENTS
FIRST SEMESTER, AY 2024-2025**

OFFICE OF THE UNIVERSITY REGISTRAR

(033) 315-8556 | 0945-3446-794

Facebook: @ourupvisayas

Email: admissions.our.upvisayas@up.edu.ph

IMPORTANT DATES TO REMEMBER

06 to 20 JUNE 2024	Confirmation of Enrollment at UPV <i>(Confirmation is NEEDED to be able to enroll in UPV. See the link for the confirmation of enrolment on Page 3.)</i>
10 to 24 JUNE 2024	Submission of First Batch of Entrance Credentials <i>(See details and instructions for the submission of entrance credentials on Page 4)</i>
13 JUNE 2024 onwards	Updating of the Student's Personal Information in the UPV CRSIS account <i>(The instructions can be accessed here)</i>
08 JULY to 26 JULY 2024	Medical and Dental Examinations at UPV HSU <i>(See details and instructions for the submission of entrance credentials on Page 5.)</i>
17 JULY to 23 JULY 2024	Advance Online Registration <i>(For students with complete entrance credentials and requirements and who are not required to attend the Bridge Program)</i>
AUGUST 2024 <i>(Specific date to be announced)</i>	GENERAL ONLINE REGISTRATION for First Year Students <i>(For students who are required to attend the Bridge Program and those who were not able to enroll during the Advance Online Registration)</i>
AUGUST 2024 <i>(Specific date to be announced)</i>	START OF CLASSES

Please check the [UPV CRSIS website](#)
for the [Online Registration Procedure](#).

CONFIRMATION OF ENROLLMENT

Confirm your decision to enroll in UP Visayas for the
First Semester, AY 2024-2025
starting 06 June to 20 June 2024.

INSTRUCTIONS

Access the [Freshman Confirmation portal](#) at the upper left of the UPV CRSIS (crs.upv.edu.ph) website homepage (*the confirmation page will be activated starting 06 June 2024*).



Log in using the last 5 digits of your Student Number
(2024-XXXXX) as username and your
5-digit PIN as the password.
(ex. 2024-12345, username 12345)



Follow carefully the instructions provided on the
Freshman Confirmation page.

SUBMISSION OF ENTRANCE CREDENTIALS

Please secure photocopies of the entrance credentials for your personal file and for other admission-related purposes before you submit these to the OUR.

FIRST BATCH

1. Two recent, identical 2x2 colored pictures with your nametag and signature in front (*a digital copy will not be accepted*).
2. Original High School Card (Form 138) duly signed by the Principal and bearing the remarks: "Graduated" and/or "Eligible for Admission to College".
3. Original Student Permanent Record (Form 137) from Grade 7 to 12 with remarks "Graduated and Eligible for Admission to College" and "Copy for UP Visayas" (*An official request can be downloaded [here](#)*).
4. Original Certificate of Live Birth issued by PSA.

INSTRUCTIONS

1. Place the ORIGINAL DOCUMENTS listed above in a long cream/white folder. Please label the side tab of the folder using a pencil with your last name, first name, and middle initial.
2. Submit it in person or send it through courier to the Office of the University Registrar **not later than 24 June 2024**. Below is the address:

Office of the University Registrar,
New Administration Building, UP Visayas, Miagao 5023, Iloilo
Contact Number: 0945-3446-794

ADDITIONAL REQUIREMENTS for submission to the OUR

1. Medical Certificate issued by the Health Services Unit (*See Page 5 for the instructions*).
2. Completely filled-out Student Directory (*Update your Personal Information in your CRS account starting 13 June 2024. The instructions can be accessed [here](#). Please ensure that the details in the Student Directory will be the same information reflected in your PSA Birth Certificate*)
3. Certificate of Completion of Bridging Program, if applicable (*An email will be sent to you if you are required to attend the bridging program in English, Math, or both based on your UPCAT result*).
4. Special Power of Attorney (SPA) designating a Legal Guardian for first-year students whose parents are living outside Iloilo province and cannot respond immediately in case of emergency. [Standard Format](#) is downloadable at the UPV CRSIS website.

The Admission Slip for enrolment will be forwarded to your respective colleges upon submission of complete ORIGINAL entrance credentials and additional requirements. Students with incomplete entrance credentials and additional requirements can enroll on PROVISIONAL STATUS for one year only.

MEDICAL AND DENTAL EXAMINATION

UPV Health Services Unit
Miagao, Iloilo
9:00-11:00 A.M. and 2:00-4:00 P.M.
Mondays to Fridays (*except on Holidays*)
08 July to 26 July 2024

PRE-MEDICAL EXAMINATION

1. Submit yourself to the following: chest x-ray, CBC, fecalysis, and urinalysis **at any DOH-accredited laboratory and x-ray facility** ([laboratory requests](#) are downloadable at the *UPV CRSIS website*).
Laboratory results should not exceed two weeks by the time you will have your medical and dental examination.
2. Download and print the “[Student Entrance Health Examination Form](#)” from the UPV CRSIS website. Completely fill-out pages 1, 2, 4 and 5. Page 3 will be filled out by HSU medical staff.

MEDICAL AND DENTAL EXAMINATIONS

1. Submit the following to the HSU staff:
 - ☒ Completely filled-out [Student Entrance Health Examination Form](#)
 - ☒ Original copy of your laboratory & X-Ray results taken from outside laboratory
 - ☒ Two (2) long size white folders without label
 - ☒ One (1) piece 2x2 colored picture
 - ☒ One (1) printed copy of your UPCAT Notice of Admission
2. Have your Medical and Dental Examination at UPV Health Services Unit.
For inquiries related to pre-enrolment medical of incoming first-year students, please visit or call the following:

Health Services Unit
U.P. Visayas, Miagao, Iloilo

hsu-mia@upv.edu.ph
Tel. No. (033) 315-8301
Trunklines: (033) 315-9625 Local 226

DORMITORY ACCOMMODATION

The Residential Services Unit (RSU) of the Office of Student Affairs is now accepting applications for dormitory accommodation of incoming first-year students for the First Semester, AY 2024-2025. Interested applicants may submit their application requirements through <https://bit.ly/FS2024-DormApp-1> until July 03, 2024.

For more information about the dormitory application and requirements, please see the posted announcement at the UPV Office of Student Affairs Facebook page: www.facebook.com/upvosa

For inquiries, please contact the OSA Office contact details or through the RSU Coordinator:

Email Address : cgsumalapao@up.edu.ph
Contact Numbers : (033) 315-9631-32 local 225

SCHOLARSHIP PROGRAMS

Students may apply for private or government scholarships which are announced regularly by the Scholarships and Financial Assistance Unit. Screening and selection are conducted by the UPV Committee on Scholarship and Financial Assistance under the Office of Student Affairs (OSA).

Scholarships consisting of living and book subsidies are based on both financial need and academic performance.

Application forms are available at the Scholarships and Financial Assistance Unit (SFAU) in Miagao and Iloilo City Campuses and can be downloaded at the official Facebook page of SFAU (www.facebook.com/upvsfau) and the [UPV CRSIS website](#).

For scholarship inquiries, please contact the Scholarship Unit:

Facebook Page: UPV Scholarships and Financial Assistance Unit

Email Address : sts.visayas@up.edu.ph

Contact Numbers: (033) 513-7019; (033) 315-9631-32 local 169

INCOMING COLLEGE STUDENTS AND PARENTS' ORIENTATION

The orientation provides essential information to help incoming college students navigate the challenges of UP life and introduces them to opportunities for growth within the University.

This orientation will also inform the parents of the different policies, programs, and activities of the University.

Information regarding this will be posted at the [UPV CRSIS website](#) and at the official Facebook page of the UPV Office of Student Affairs (@upvosa).

For inquiries, please contact the Office of Student Affairs:

Facebook Page:	UPV Office of Student Affairs
Email Address:	osa.upvisayas@up.edu.ph
Contact Numbers:	(033) 513-7019; (033) 315-9631-32 local 167

UNIVERSAL ACCESS TO QUALITY TERTIARY EDUCATION ACT (RA 10931)

- **FREE TUITION**

Please be informed that UP Visayas is implementing the Universal Access to Quality Tertiary Education Act (RA 10931) and its Implementing Rules and Regulations.

- **VOLUNTARY OPT-OUT**

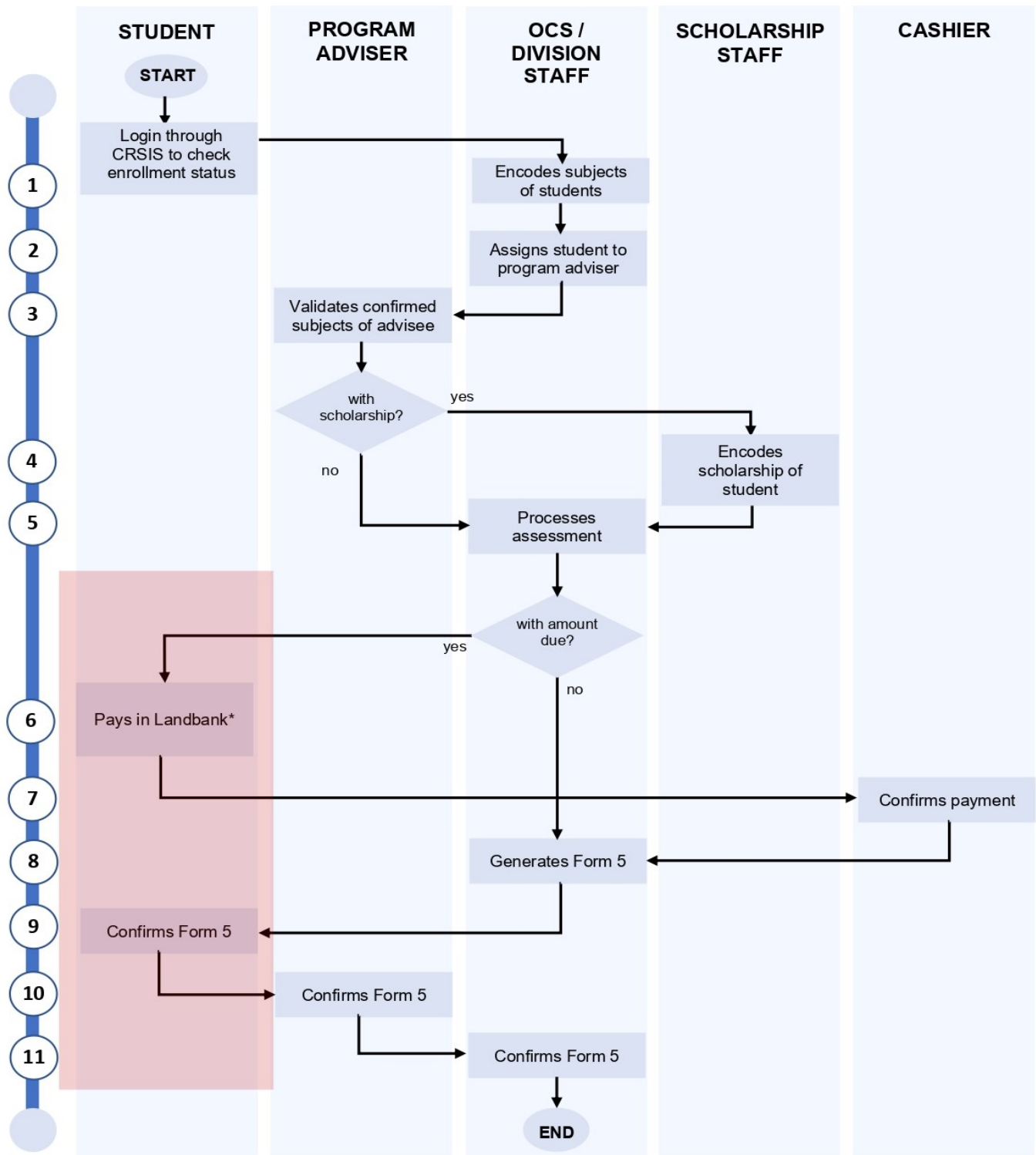
As part of the Implementing Rules and Regulations of RA 10931, a student may voluntarily forego the Free Tuition in UP Visayas prior to enrollment and instead, pay the full tuition and miscellaneous fees. The Opt-out forms may be filled out at your respective Office of the College Secretary during the registration period.

- **VOLUNTARY CONTRIBUTION**

Students of UP Visayas may voluntarily contribute any amount to the University during the registration period. Please inquire about the Voluntary Contribution Form and the mode of payment at the Office of the University Registrar.

ONLINE ENROLLMENT FLOWCHART VIA UPV CRS

Online Enrollment Flowchart (for Incoming Undergraduate 1st Year Students)



* Please refer to the payment process through Landbank from the Cash Office

DIRECTORY

College of Fisheries and Ocean Sciences

BS IN FISHERIES

Email: cfos-sec.upvisayas@up.edu.ph

Landline: (033) 315-9631/32 local 205/206

College of Arts and Sciences

BA (COMMUNITY DEVELOPMENT)

BA (HISTORY)

BA (SOCIOLOGY)

BA IN COMMUNICATION AND MEDIA STUDIES

BA IN LITERATURE

BA IN POLITICAL SCIENCE

BA IN PSYCHOLOGY

BS IN APPLIED MATHEMATICS

BS IN BIOLOGY

BS IN CHEMISTRY

BS IN COMPUTER SCIENCE

BS IN ECONOMICS

BS IN PUBLIC HEALTH

BS IN STATISTICS

Email: cas-sec.upvisayas@up.edu.ph

Landline: (033) 5137013

College of Management

BS IN ACCOUNTANCY

BS IN BUSINESS ADMINISTRATION (MARKETING)

BS IN MANAGEMENT

Email: cm-sec.upvisayas@up.edu.ph

Landline: (033) 3365560 / 5094170

School of Technology

BS IN CHEMICAL ENGINEERING

BS IN FOOD TECHNOLOGY

Email: sotech-sec.upvisayas@up.edu.ph

Landline: (033) 3158609

CONTACT INFORMATION OF OFFICES
UNDER UP VISAYAS-ILOILO CAN BE ACESSED [HERE](#).

UP NAMING MAHAL

UP naming mahal
Pamantasang hirang
Ang tinig namin
Sana'y inyong dinggin
Malayong lupain
Amin mang marating
Di rin magbabago ang damdamin
Di rin magbabago ang damdamin

Luntian at pula
Sagisag magpakailanman
Ating 'pagdiwang
Bulwagan ng dangal
Humayo't itanghal
Giting at tapang
Mabuhay ang pag-asa ng
bayan
Mabuhay ang pag-asa ng
bayan