



UNIVERSITY OF THE PHILIPPINES VISAYAS

ADMISSION GUIDE

**FOR INCOMING FIRST-YEAR STUDENTS
FIRST SEMESTER, AY 2023-2024**

OFFICE OF THE UNIVERSITY REGISTRAR

(033) 315-8556 | 0956-9850-385 | 0951-9577-035

Facebook: @ourupvisayas

Email: admissions.our.upvisayas@up.edu.ph

IMPORTANT DATES TO REMEMBER

03 to 14 JULY 2023	Confirmation of Enrollment at UPV <i>(Confirmation is NEEDED to be able to enroll in UPV. See the link for the confirmation of enrollment in Page 3.)</i>
25 JULY 2023	Deadline for Submission of First Batch of Entrance Credentials <i>(See details and instructions for the submission of entrance credentials on Page 4.)</i>
17 JULY 2023 and onwards	Updating of the Student's Personal Information in the UPV CRSIS account <i>(The instructions can be accessed here)</i>
03 JULY to 11 AUGUST 2023	Medical and Dental Examinations at UPV HSU <i>(See details and instructions for the submission of entrance credentials on Page 5.)</i>
28 JULY to 04 AUGUST 2023	Advance Online Registration <i>(For students with complete entrance credentials and requirements and who are not required to attend the Bridge Program)</i>
16 AUGUST 2023	GENERAL ONLINE REGISTRATION for First Year Students <i>(For students who are required to attend the Bridge Program and those who were not able to enroll during the Advance Online Registration)</i>
22 AUGUST 2023	START OF CLASSES

Please check the [UPV CRSIS website](#) for the
[Undergraduate Academic Calendar AY 2023-2024](#) and the
[Online Registration Procedure](#).

CONFIRMATION OF ENROLLMENT

Confirm your decision to enroll in UP Visayas for the
First Semester, AY 2023-2024
starting 03 July to 14 July 2023.

INSTRUCTIONS

Access the [Freshman Confirmation portal](#) at the upper left of the UPV CRSIS website homepage *(the confirmation page will be activated starting 03 July 2023)*.



Log in using the last 5 digits of your Student Number (2023-XXXXX) as username and your 5-digit PIN as the password.



Follow carefully the instructions provided on the Freshman Confirmation page.

SUBMISSION OF ENTRANCE CREDENTIALS

Please secure photocopies of the entrance credentials for your personal file and for other admission-related purposes before you submit these to the OUR.

FIRST BATCH

1. Two recent, identical 2x2 colored pictures with your nametag and signature in front *(a digital copy will not be accepted)*.
2. Original High School Card (Form 138) duly signed by the Principal and bearing the remarks: "Graduated" and/or "Eligible for Admission to College".
3. Original Student Permanent Record (Form 137) from Grade 7 to 12 with remarks "Graduated and Eligible for Admission to College" and "Copy for UP Visayas" *(An official request can be downloaded [here](#))*.
4. Original Certificate of Live Birth issued by PSA.

INSTRUCTIONS

1. Place the ORIGINAL DOCUMENTS listed above in a long cream/white folder.
2. Submit it in person or send it through courier to the Office of the University Registrar **not later than 25 July 2023**. Below is the address:

Office of the University Registrar,
New Administration Building, UP Visayas, Miagao 5023, Iloilo
Contact Number: 0953-377-0543

ADDITIONAL REQUIREMENTS for submission to the OUR

1. Medical Certificate issued by the Health Services Unit *(See Page 3 for the instructions)*.
2. Completely filled-out Student Directory *(Update your Personal Information in your CRS account **starting 17 July 2023**. The instructions can be accessed [here](#))*.
3. Certificate of Completion of Bridging Program, if applicable *(An email will be sent to you if you are required to attend the bridging program in English, Math, or both based on your UPCA result)*.
4. Special Power of Attorney (SPA) designating a Legal Guardian for first-year students whose parents are living outside Iloilo province and cannot respond immediately in case of emergency. [Standard Format](#) is downloadable at the UPV CRSIS website.

The Admission Slip for enrolment will be forwarded to your respective colleges upon submission of complete ORIGINAL entrance credentials and additional requirements. Students with incomplete entrance credentials and additional requirements can enroll on PROVISIONAL STATUS for one year only.

MEDICAL AND DENTAL EXAMINATION

Schedule for Medical and Dental Examinations (Miagao and Iloilo City)

03 July to 11 August 2023

9:00-11:00 A.M. and 2:00-4:00 P.M.

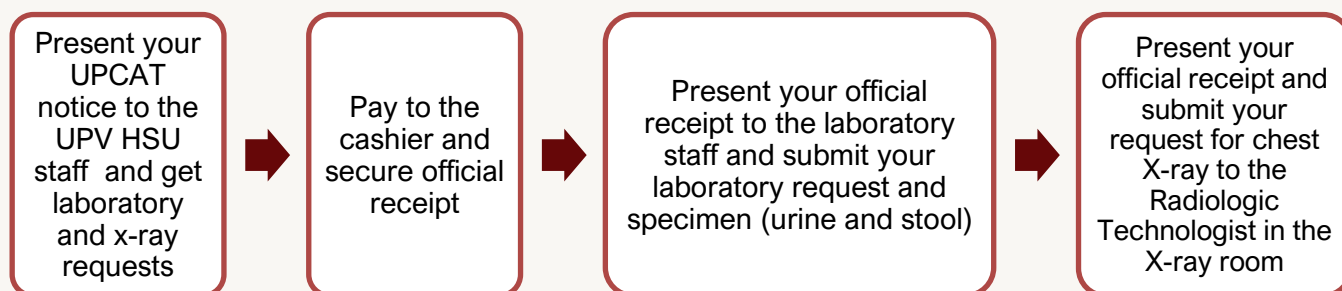
Mondays to Fridays (except on Holidays)

PRE-MEDICAL EXAMINATION

1. Submit yourself to the following: chest x-ray, CBC, fecalysis, and urinalysis **at a DOH-accredited laboratory and x-ray facility** ([laboratory requests](#) are downloadable at the UPV CRSIS website).

Laboratory results should not exceed two weeks by the time you will have your medical and dental examination.

For those who opt to have their x-ray and laboratory tests at the UPV Health Services Unit at Miagao Campus, submit yourself for laboratory and x-ray a day before your schedule for medical and dental examinations by following these steps:



Time for Receiving of Specimen	Time for Releasing of Results	No. of students to be accommodated per day
8:00-9:30 AM	2:00 PM	20
1:00-2:30 PM	9:00 AM	20

2. Download and print the “[Pre-Enrollment Medical Health Record Form](#)” from the UPV CRSIS website. Completely fill-out pages 1-3. The last page (page 4) will be filled out by HSU medical staff.

MEDICAL AND DENTAL EXAMINATIONS

1. On the date of your schedule for medical examination, submit the following to the HSU staff:
 - ☒ Completely filled-out Pre-Enrollment Medical Health Record Form
 - ☒ Original copy of your laboratory results
 - ☒ One (1) long size white folder without a label
 - ☒ One (1) piece 2x2 colored picture
 - ☒ One (1) photocopy of your UPCAT notice of admission
2. Have your Medical and Dental Examination at UPV Health Services Unit.

For inquiries, please visit or call the following:

Miagao Campus

Health Services Unit
U.P. Visayas, Miagao
Tel. No. (033) 315-8301
Trunklines: (033) 315-9625 Local 226

Iloilo City Campus

Health Services Unit
U.P. Visayas, Iloilo City
Tel. No. (033) 337-8594

DORMITORY ACCOMMODATION

The Residential Services Unit (RSU) of the Office of Student Affairs is now accepting applications for dormitory accommodation of incoming first-year students for the First Semester, AY 2023-2024.

Interested applicants may submit their application requirements through <https://bit.ly/FS2023DormApp-1> until June 30, 2023.

For more information about the dormitory application and requirements, please see the posted announcement on the UPV Office of Student Affairs Facebook page: www.facebook.com/upvosa.

For inquiries, please contact the OSA Office contact details or through the RSU Coordinator:

Email Address: internationaldorm.upvisayas@up.edu.ph

Contact Numbers: (033) 315-9631-32 local 309

SCHOLARSHIP PROGRAMS

Students may apply for private or government scholarships which are announced regularly by the Scholarships and Financial Assistance Unit. Screening and selection are conducted by the UPV Committee on Scholarship and Financial Assistance under the Office of Student Affairs (OSA).

Scholarships consisting of living and book subsidies are based on both financial needs and academic performance.

Application forms are available at the Scholarships and Financial Assistance Unit (SFAU) in Miagao and Iloilo City Campuses and can be downloaded at the official Facebook page of SFAU and the [UPV CRSIS website](#).

For scholarship inquiries, please contact the Scholarship Unit:

Facebook Page: UPV Scholarships and Financial Assistance Unit

Email Address: sts.visayas@up.edu.ph

Contact Numbers: (033) 513-7019; (033) 315-9631-32 local 169

INCOMING COLLEGE STUDENTS AND PARENTS' ORIENTATION

The orientation provides vital information to guide incoming college students on the challenges and opportunities for growth in their journey in the University.

This orientation will also inform the parents of the different policies, programs, and activities of the University.

Information regarding this will be posted on the UPV CRSIS website and on the official Facebook page of the UPV Office of Student Affairs (@upvosa).

For inquiries, please contact the Office of Student Affairs:

Facebook Page: UPV Office of Student Affairs

Email Address: osa.upvisayas@up.edu.ph

Contact Numbers: (033) 513-7019; (033) 315-9631-32 local 167

UNIVERSAL ACCESS TO QUALITY TERTIARY EDUCATION ACT (RA 10931)

- **FREE TUITION**

Please be informed that UP Visayas is implementing the Universal Access to Quality Tertiary Education Act (RA 10931) and its Implementing Rules and Regulations.

- **VOLUNTARY OPT-OUT**

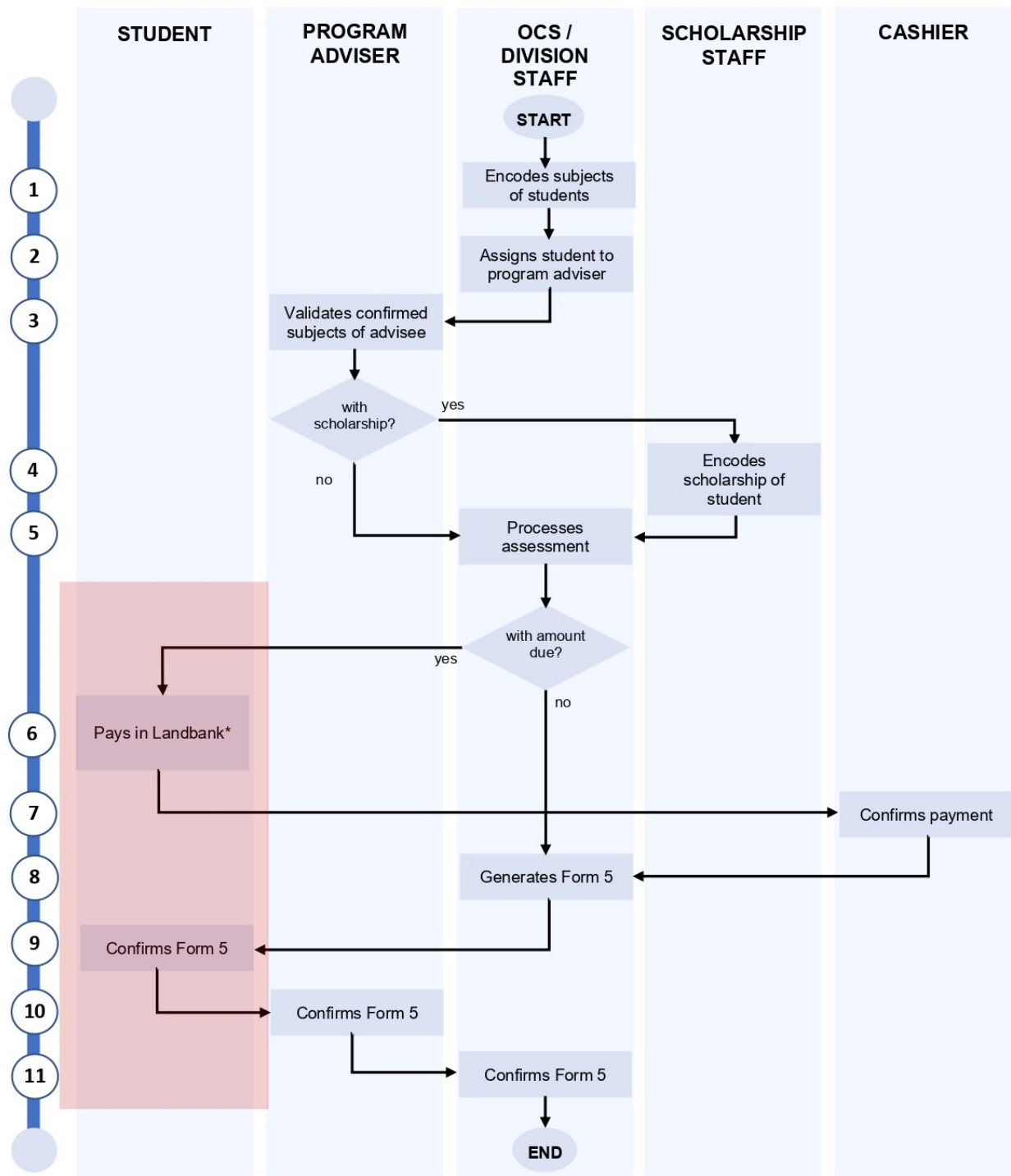
As part of the Implementing Rules and Regulations of RA 10931, a student may voluntarily forego the Free Tuition in UP Visayas prior to enrollment and instead, pay the full tuition and miscellaneous fees. The Opt-out forms may be filled out at your respective Office of the College Secretary during the registration period.

- **VOLUNTARY CONTRIBUTION**

Students of UP Visayas may voluntarily contribute any amount to the University during the registration period. Please inquire about the Voluntary Contribution Form and the mode of payment at the Office of the University Registrar.

ONLINE ENROLLMENT FLOWCHART

Online Enrollment Flowchart (for Incoming Undergraduate 1st Year Students)



* Please refer to the payment process through Landbank from the Cash Office

DIRECTORY

College of Fisheries and Ocean Sciences

BS IN FISHERIES

Email: cfos-sec.upvisayas@up.edu.ph

Landline: (033) 315-9631/32 local 205/206

College of Arts and Sciences

BA (COMMUNITY DEVELOPMENT)

BA (HISTORY)

BA (SOCIOLOGY)

BA IN COMMUNICATION AND MEDIA STUDIES

BA IN LITERATURE

BA IN POLITICAL SCIENCE

BA IN PSYCHOLOGY

BS IN APPLIED MATHEMATICS

BS IN BIOLOGY

BS IN CHEMISTRY

BS IN COMPUTER SCIENCE

BS IN ECONOMICS

BS IN PUBLIC HEALTH

BS IN STATISTICS

Email: cas-sec.upvisayas@up.edu.ph

Landline: (033) 5137013

College of Management

BS IN ACCOUNTANCY

BS IN BUSINESS ADMINISTRATION (MARKETING)

BS IN MANAGEMENT

Email: cm-sec.upvisayas@up.edu.ph

Landline: (033) 3365560 / 5094170

School of Technology

BS IN CHEMICAL ENGINEERING

BS IN FOOD TECHNOLOGY

Email: sotech-sec.upvisayas@up.edu.ph

Landline: (033) 3158609

CONTACT INFORMATION OF OFFICES
UNDER UP VISAYAS-ILOILO CAN BE ACESSED [HERE](#).

UP NAMING MAHAL

UP naming mahal
Pamantasang hirang
Ang tinig namin
Sana'y inyong dinggin
Malayong lupain
Amin mang marating
Di rin magbabago ang damdamin
Di rin magbabago ang damdamin

Luntian at pula
Sagisag magpakailanman
Ating 'pagdiwang
Bulwagan ng dangal
Humayo't itanghal
Giting at tapang
Mabuhay ang pag-asa ng
bayan
Mabuhay ang pag-asa ng
bayan