10 November 2014

MEMORANDUM NO. RAE 2014-11-085

FOR: Dean Crispino A. Saclauso, CFOS
     Dean Resurreccion B. Sadaba, CAS
     Dean Mary Ann T. Gumban, CM
     Dean Emeliza C. Lozada, SoTECH
     Dean Anita G. Cular, UPVTC

SUBJECT: Administration of Online Student Evaluation of Teachers (oSET) for First Semester/Trimester, AY 2014-2015

The Computerized Registration and Student Information System (CRISIS) section of the Office of the University Registrar is now ready to deploy the online Student Evaluation of Teachers (oSET) system for all colleges this First Semester/Trimester, A.Y. 2014-2015. This initiative aims to enhance and expedite the time-consuming and arduous tasks of administering and reporting student evaluations results every semester.

In line with this, for all Miagao and Iloilo City-based faculty members, kindly inform all your students enrolled in the First Semester/Trimester, A.Y. 2014-2015 that they have to accomplish the evaluation online through their CRS accounts at http://crs.upv.edu.ph from November 24 to December 05, 2014. The oSET will be accessible anytime during this period. The step-by-step instructions for the students will be posted in their respective accounts.

For students with no access to the internet at their homes, the TLRC and MILC computer rooms at the Miagao campus will be available on November 24-28 and December 1-5, 2014, from 8AM – 11:30AM and 1:00 - 4:30PM. The GCEB computer laboratory room will be open for graduate students enrolled in Iloilo City on two consecutive Saturdays, November 29 and December 6, 2014.

For UPV Tacloban College, a supervised online evaluation will be administered by the division APC members in a designated venue. The College Secretary shall ensure the smooth administration of supervised oSET in UPVTC.

Non-compliance by the students will block them from viewing their grades by the end of this semester.

For your guidance and wide dissemination of this information.

[Signature]
ROMMEL A. ESPINOZA
Chancellor

RAE/EESY/eij

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