APPLIANCE DECLARATION FORM

Madam:

I would like to request permission to utilize electric current in my room to use it for the following:

Name of Electrical Appliance(s) **1st Semester/ 2nd Semester**	Appliance Fee/Month **1st Semester/ 2nd Semester**
1. _____ / _____	_____ / _____
2. _____ / _____	_____ / _____
3._____ / _____	_____ / _____
4._____ / _____	_____ / _____

I agree to pay the monthly/semestral fee in the amount of _____ / _____ and would inform the office should I stop using it/them.
1st Semester 2nd Semester

I further agree to control the volume of my laptop, etc. and put them off when not in use.

1st Semester: _____ _____
Date **Resident's Signature Over Printed Name**

2nd Semester: _____ _____
Date **Resident's Signature Over Printed Name**

APPROVED: _____
Dormitory Manager

NOTE: Please refer electrical rates allowed at the dorm to the staff in charge. Flat Iron, TV, Refrigerator, Rice Cooker, Heater, and hair dryer/curling/straightening iron are strictly prohibited.
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PROPERTY RESPONSIBILITY

I acknowledge receipt of the furnishing of Room No.___ ☐ 1st Semester; Room No.___ ☐ 2nd Semester which I shall use them with care and concern:

1. Bed
2. Foam Mattress
3. Study Table
4. Locker

I am hereby reminded of the provision of section V-E of the residence hall policy which states:
"The residents shall be held liable for any damage done to the facilities issued to him/her, the furnishings or to the hall.

1st Semester: _____ _____
Date **Resident's Signature Over Printed Name**

2nd Semester: _____ _____
Date **Resident's Signature Over Printed Name**

Furnishing Issued by: _____
Household Attendant

NOTED: _____
Dormitory Manager

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RESIDENCE HALL AGREEMENT

In consideration of my admission at the UPV Residence Hall for the 1st Semester ☐ 2nd Semester ☐, Academic Year 2015 -2016, I HEREBY AGREE TO PRESENT MY FORM 5 immediately after my enrollment to the dormitory authorities and myself to comply with the provision embodied in the accompanying Basic House Rules and Regulations, which I have read and understood. This residence hall agreement shall be on a semestral basis only.

I HEREBY AGREE TO CHECK OUT AT THE END OF THE ☐ 1st Semester ☐ 2nd Semester, to leave the locker empty, and to surrender the furnishings issued to me.

1st Semester: _____ _____
Date **Resident's Signature Over Printed Name**

2nd Semester: _____ _____
Date **Resident's Signature Over Printed Name**