

UP Visayas
OFFICE OF STUDENT AFFAIRS
Miagao, Iloilo

2 x 2 photo

**Application for Admission of Incoming Freshmen to UPV Dormitories
SY 2018- 2019**

No. _____ Date received: _____ Received by: _____

Name of Applicant: _____
Family Name
Given Name
Middle Name

Student No. _____ **Course:** _____ **Sex:** () Male () Female

| | | |
|---|----------------------------|-----------------|
| A. Student's Information | Permanent Address | Mailing Address |
| 1. Address of student | | |
| 2. Contact number/s | Landline (with area code): | Mobile phone: |
| B. Parents' information | Mother | Father |
| 1. Name of parents | | |
| 2. Address of parents | | |
| 3. Occupation | | |
| 4. Contact number/s of parents | Landline (with area code): | Mobile phone: |
| C. Guardian's information <i>(Note: The designated guardian shall be able to come within one hour upon notice especially in emergency cases. The name of the legal guardian must be the same with the one submitted to the Health Services Unit (HSU) and the Office of the University Registrar.)</i> | | |
| 1. Name of designated guardian (with conforme) while studying at UPV: | | |
| 2. Address of designated guardian | | |
| 3. Relation with the student-applicant | | |
| 4. Contact number/s of guardian | Landline (with area code): | Mobile phone: |
| D. Scholarship and Financial Assistance | | |
| 1. Do you have Scholarship/Sponsor for your studies at UPV aside from parents/family? () Yes () No If yes, specify name of Scholarship/Sponsor: _____ | | |
| 2. Coverage of Scholarship/Sponsorship (Please check applicable): () Tuition and miscellaneous () Accommodation () Food () Transportation () Books | | |
| 3. Please indicate annual family income () Below 80,000 () 80,001-135,000 () 135,001-325,000 () 325,001-650,000 () 650,001-1.3M () Above 1.3M | | |

Through this Application, I am binding myself to the following conditions:

1. Initial lodging fee equivalent to two (2) months upon check-in to cover for the first and last month of stay, non-refundable unless refused admission to the College or upon withdrawal of application within seven (7) days after the start of classes or payment of lodging fee (P1,500.00 per semester) and other dorm fees.
2. Payment of 50% of the remaining months in case of leaving the dormitory before the end of the semester.
3. Submit myself to a personal interview (as scheduled).

I am fully responsible for the information I voluntarily provided herein.

Conforme:

Signature over printed name of the applicant/ Date

Signature over printed name of the designated guardian/Date

Please attach applicable requirements:

- | | |
|--|---|
| <input type="checkbox"/> UPCAT Notice (photocopy only) | <input type="checkbox"/> One (1) long, hard, cream folder with fastener |
| <input type="checkbox"/> Latest Income Tax Return of parents (photocopy only) | <input type="checkbox"/> Copy of the Special Power of Attorney (SPA) of the designated guardian |
| <input type="checkbox"/> Certificate of Good Moral Character from High School Principal | <input type="checkbox"/> A short essay on "Who Am I." |
| <input type="checkbox"/> Three (3) pieces recent 2 x 2 picture with the name of the applicant at the back of the picture | |

Only applications with complete requirements and submitted on the prescribed cut-off date shall be processed. Applicants who are dependents of UPV and those covered with MOA which binds UPV to provide accommodation shall be given a priority slot only for the First Semester or Second Semester (as the case may be for exchange students) but should comply with the application requirements and process (application form, interview, etc.). However, just like the other residents eligibility for accommodation for the succeeding semesters shall be subject to the retention policy of the Dormitory.

NOTE: Dorms prohibit cooking, laundry, and ironing. Travelling to classrooms from UPV Campus dorms by tricycle costs P7.00 per person. Maximum of five (5) passengers per trip.